

Government of West Bengal
Backward Classes Welfare Department
Writers' Buildings, Kolkata- 700 001

MEMORANDUM

No. 1813-BCW/MR-94/11

Kolkata, the 20th June, 2011

Notwithstanding anything contained otherwise in any Memorandum, Orders, Notifications etc. issued earlier, the undersigned is directed to say that the authorities as specified in column 2 below shall be competent to issue Scheduled Caste / Scheduled Tribe certificate for the purpose of admission of Scheduled Caste and Scheduled Tribe students in respective educational courses as specified under column 1.

Name of the Course (1)	Name of the authorities (2)
A. For admission to Schools and Colleges (up to Degree Course both pass and Honours) except post-metric Vocational, Technical, Engineering and Professional degree / diploma / certificate courses.	A(i) A Member of a Gram Panchayat, A Pradhan of Gram Panchayat, A Member of Panchayat Samity, A Sabhapati of Panchayat Samiti, A Member of Zilla Parishad, A Commissioner of Municipality, A Councillor of Municipal Corporation, A Chairman of Municipal Corporation, A Mayor of Municipal Corporation, A Member of State Legislature, A Member of Parliament, and Any Group 'A' Officer of the State Government, A(ii) Deputy Director, Backward Classes Welfare, West Bengal and Commissioner, Backward Classes Welfare, West Bengal in case of candidates claiming to be Scheduled Caste or Scheduled Tribe residing in any part of West Bengal; A(iii) Deputy Collector of Land Revenue, Kolkata Collector of Stamp Revenue, Kolkata, Metropolitan Magistrate, Kolkata, Addl. Chief Metropolitan Magistrate, Kolkata, Chief Metropolitan Magistrate, Kolkata, 1 st Class Stipendiary Magistrate, Executive Magistrate, Sub-Divisional Magistrate, Sub-Divisional Officer, Deputy Collector, Addl. District Magistrate, Collector and District Magistrate within their respective jurisdictions in case of candidates claiming to be Scheduled Caste or Scheduled Tribe and ordinarily residing within such jurisdictions; A(iv) A Councillor of Darjeeling Gorkha Hill Council for candidates claiming to be Scheduled Caste or Scheduled Tribe and ordinarily residing within the jurisdiction of the Darjeeling Gorkha Hill Council.
B. For admission to all post-metric, Vocational, Engineering, Technical and Professional degree / diploma / certificate courses and all post-graduate courses.	B. Authorities as specified in A (ii) and A (iii) above.

This will supersede this Department's previous Memo No. 820-TW/EC dt. 31.8.1990

Sd/- S. K. Thade
Secretary to the Govt. of West Bengal

Copy forwarded for information, guidance and necessary action to :-

- 1) The Secretary, Higher Education Department.
- 2) The Secretary, School Education Department.
- 3) The Secretary, Technical Education & Training Department.
- 4) The Registrar, Calcutta University / Jadavpur University / Rabindra Bharati University / Burdwan University / Kalyani University / Vidyasagar University / North Bengal University / West Bengal State University, Barasat / Gour Banga University / The West Bengal University of Technology / Bengal Engineering and Science University / Bidhan Chandra Krishi Viswavidyalaya / Uttar Banga Krishi Viswavidyalaya / West Bengal University of Animal & Fishery Sciences / West Bengal University of Health Science / Alia University / Ramkrishna Mission Vivekananda Education And Research Institute (RKMVERI) / Presidency University / Sidho-Kanho-Birsha University.
- 5) The District Magistrate, Bankura/ Birbhum/ Burdwan/ Darjeeling/ Dakshin Dinajpur/ Uttar Dinajpur/ Hooghly/ Howarah/ Purulia/ Purba Medinipur/ Paschim Medinipur/ Jalpaiguri/ Malda/ Murshidabad/ North 24 Parganas/ South 24 Parganas/ Coochbehar/ Nadia.
- 6) The Commissioner, BCW, Govt. of West Bengal, 8, Lyons Range, Mitra Building, Kolkata – 1;
- 7) The PO-cum-DWO/DWO, Bankura/ Birbhum/ Burdwan/ Darjeeling/ Dakshin Dinajpur/ Uttar Dinajpur/ Hooghly/ Howarah/ Purulia/ Purba Medinipur/ Paschim Medinipur/ Jalpaiguri/ Malda/ Murshidabad/ North 24 Parganas/ South 24 Parganas/ Coochbehar/ Nadia/ Kolkata.

Special Secretary
to the Govt. of West Bengal