

T. R. FORM NO. 8
[See sub-rule (1) of T.R. 4.052]

Letter of Credit

Office of the _____

Letter of Credit No. _____

Dated _____ 20__

To :

Manager, Reserve Bank of India, Kolkata
Manager, State Bank of India
Manager, Central Bank of India, Mathabhanga/Tufanganj/Mekljganj
Manager, United Bank of India, Khatra, Bankura

You are requested to honour the cheques drawn by the Executive Engineer
_____ Division to the
extent of Rs. _____ (Rupees _____)

This letter of credit has effect from _____ to _____
and is within the amount of authorisation obtained from Finance Department Vide Order No.
_____ dated _____ for the period from _____
to _____.

Head of Engineering Directorate/Chief Engineer

Copy forwarded to :

- (1) Pay & Accounts Officer, Kolkata Pay & Accounts Office/Treasury Officer.
- (2) Principal Accountant General (A&E), West Bengal.
- (3) A.G.(Audit)-I/ A.G.(Audit)-II, West Bengal.
- (4) Finance (Budget) Department.
- (5) Executive Engineer _____
- (6) Superintending Engineer _____

Head of Engineering Directorate/Chief Engineer