

**T. R. FORM NO. 36**

[See T.R. 5.03]

Name of the office \_\_\_\_\_

**Bill for drawing charges on account of loans and advances, subsidies, investments, etc.**

D.D.O. Code \_\_\_\_\_ Bill No. \_\_\_\_\_ Date \_\_\_\_\_

Grant No. \_\_\_\_\_ Token/T.V. No. \_\_\_\_\_ Date \_\_\_\_\_

Head of Account Code \_\_\_\_\_

\_\_\_\_\_

Received the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_ ) being the  
\_\_\_\_\_ sanctioned

by \_\_\_\_\_

Vide Order No. \_\_\_\_\_ Dated \_\_\_\_\_ (Copy enclosed) for the  
purpose of \_\_\_\_\_.

Certified that: (a) amount claimed in this bill was not drawn before and the total of office copy agrees with fair copy of bill, (b) the utilisation report, in respect of the previous loans/advances/subsidies/investments/drawn, has been furnished and accepted by the sanctioning authority, (c) utilisation report in respect of the present amount will be furnished to the sanctioning authority / Principal Accountant General (A&E), West Bengal in due course.

Please pay by account payee cheque drawn in favour of me/by transfer credit to the Deposit/L.F. Account \_\_\_\_\_.

(Title of the Deposit Account – Challan enclosed)

*Signature of the Loanee* \_\_\_\_\_

*Designation* \_\_\_\_\_

Countersigned for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_ ). The grant/allotment

under head is Rs. \_\_\_\_\_. Amount already spent including this bill  
is Rs. \_\_\_\_\_.

*Bill Clerk*      *Accountant*      *Signature of the D.D.O.* \_\_\_\_\_

*Designation* \_\_\_\_\_

Place :

Date:

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**For use in the Treasury**

\*Pay Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_) issue Account Payee cheque in favour of Shri/Smt. \_\_\_\_\_  
Designation \_\_\_\_\_ / by transfer credit to \_\_\_\_\_.

Examined and entered.

*Accountant /J.A.O.*

*T.O./A.T.O./P.A.O./A.P.A.O.*

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**For use in Accountant General (Audit), West Bengal's Office**

Admitted for Rs. \_\_\_\_\_

Objected to Rs. \_\_\_\_\_

Reason of Objection \_\_\_\_\_

*Auditor*

*S.O./A.A.O./Audit Officer*

Note: This form is mainly intended for payment of loans and advances, investment in share capital/ debenture, subsidies etc. to Municipalities and Municipal Corporations, Panchayati Raj Institutions and other bodies declared as local fund under T. R. 5.05, to companies registered under Indian Companies Act, 1961, Co-operative Societies, Statutory Corporations and other bodies when bill is drawn by the nominated Officer as mentioned in the relevant sanction order.

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\* Strike out which is not applicable.