

T. R. FORM NO. 34

[See sub-rule (4) of T. R. 4.199 sub-rule (1) of T.R.4.201]

Bill for Refund of Revenue

D.D.O. Code _____

Bill No. _____ Date _____

Grant No. _____

Token/T. V. No. _____ Date _____

Head of Account Code _____

(Deduct Refund)

		Name of Office _____					
In whose name credited	On what account received	Amount realised /received (in Rs.)	Date of receipt in Treasury	Amount in which included and head of account to which credited	T.O./A.T.O./P.A.O./ A.P.A.O.'s signature in token of keeping a note of refund against relevant entry in the subsidiary receipt register	Name of Payee	Amount to be refunded (in Rs.)
1	2	3	4	5	6	7	8

Total (in words) Rupees _____

Certified that : (1) the order of refund has been registered and noted against the original receipt entry in the departmental account under my dated initial.

(2) refund of the amount has not been made earlier.

Passed for payment by me under sanction issued *vide* Order No. _____ dated _____ by

(Authority sanctioning the refund)

Please, pay by Order cheque/Account payee cheque drawn in favour of _____.

Bill Clerk

Accountant

Signature and Designation of the D.D.O.

Signature of the Officer competent to sanction the refund (or a copy of sanction order of the Government for refund is to be furnished)

Date _____

For use at the Treasury

Pay Rs. _____ (Rupees _____)

Examined and Entered

Accountant/J.A.O.

T.O./A.T.O./P.A.O./A.P.A.O.

For use in the Office of the Accountant General (Audit), West Bengal

Admitted _____

Objected _____ for reasons stated below:

Auditor

S.O./A.A.O./Audit Officer
