



Janma-Mrityu Tathya Portal

An User Manual for

Private Hospital

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Janma-Mrityu Tathya Portal for Pvt. Hospital Data Entry Operator

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Step 1.1: Private Hospital Data Entry Operator will open the Janma-Mrityu Tathya Portal from www.wbhealth.gov.in website. User will be redirected to the login page of Janma-Mrityu Tathya Portal. They will login with their credentials (Username & Password) and click on login button to login on the Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

User login id
This field is required.

Password
This field is required.

58998

Enter Captcha Code

LOGIN

* Forgot Password?

What's New gistration of every birth and death || প্রতিটি জন্ম ও মৃত্যুর নিবন্ধন নিশ্চিত করা প্রত্যেক দায়িত্বশীল নাগরিকের কর্তব্য | Janma-Mrityu Tathya Portal An User Manual (PDF) **NEW!**

Step 1.2: They will login with their credentials (Username & Password) and click on login button to login on the Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

username

7022

LOGIN

* Forgot Password?

What's New It is the duty of every responsible citizen to ensure registration of every birth and death

Step 1.3: First time User will be redirected to the page for changing their existing password.

Change Password

Current Password New Password Confirm New Password

Save

Default Password Change Required,, Please change your password..

Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

Step 1.4: They will first enter the existing password, new password and confirm the newly entered password again. Password will be in the password format which is mentioned in the screen. After that they will click on save button.

Change Password

Current Password New Password Confirm New Password

..... ✓ ✓ ✓

Save

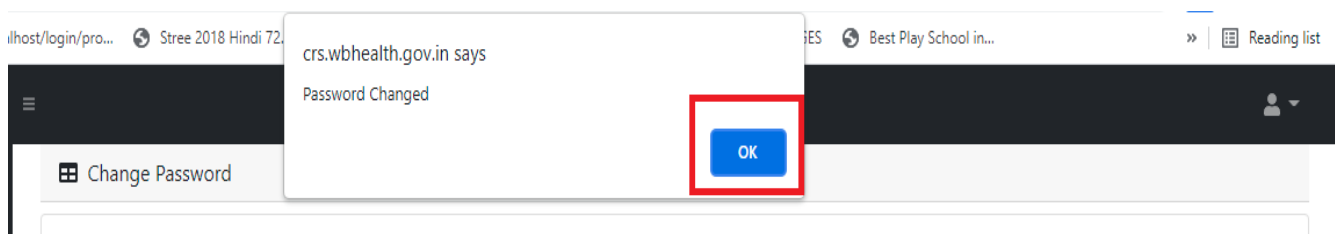
Strong

Default Password Change Required,, Please change your password..

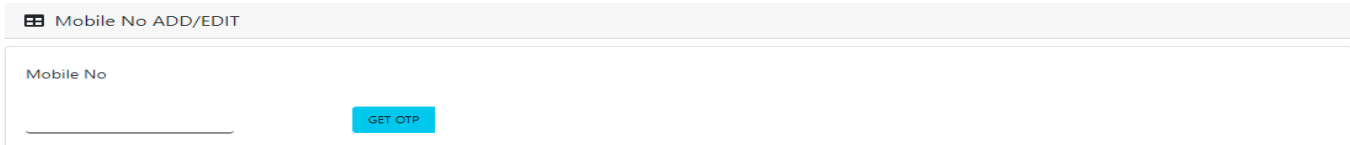
Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

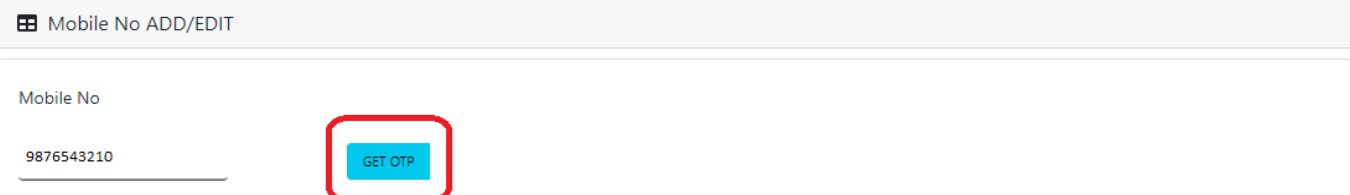
Step 1.5: A popup will arise for confirming the change of password. User will click on ok button accordingly..



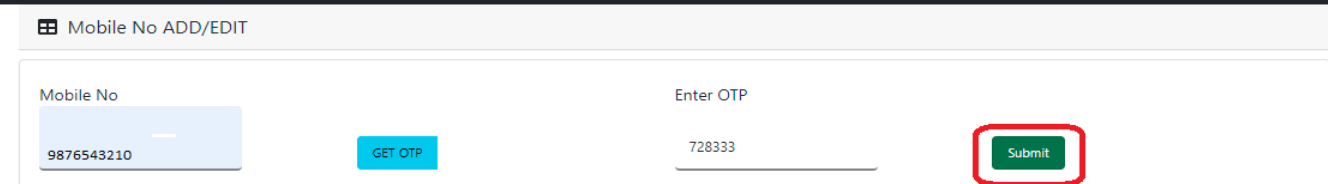
Step 1.6: The page will be redirected to the page where User must update their registered mobile number. After registration all required user credential changes requirement is share in that registered mobile number.



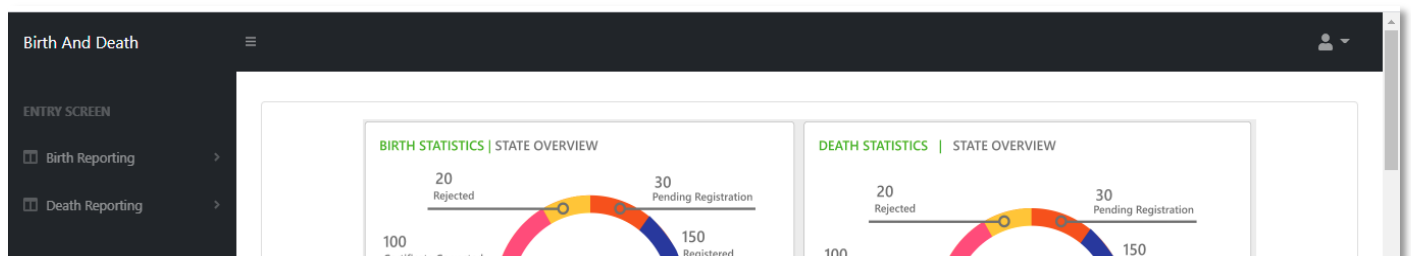
Step 1.7: User will enter their mobile number and will click on 'Get OTP' button.



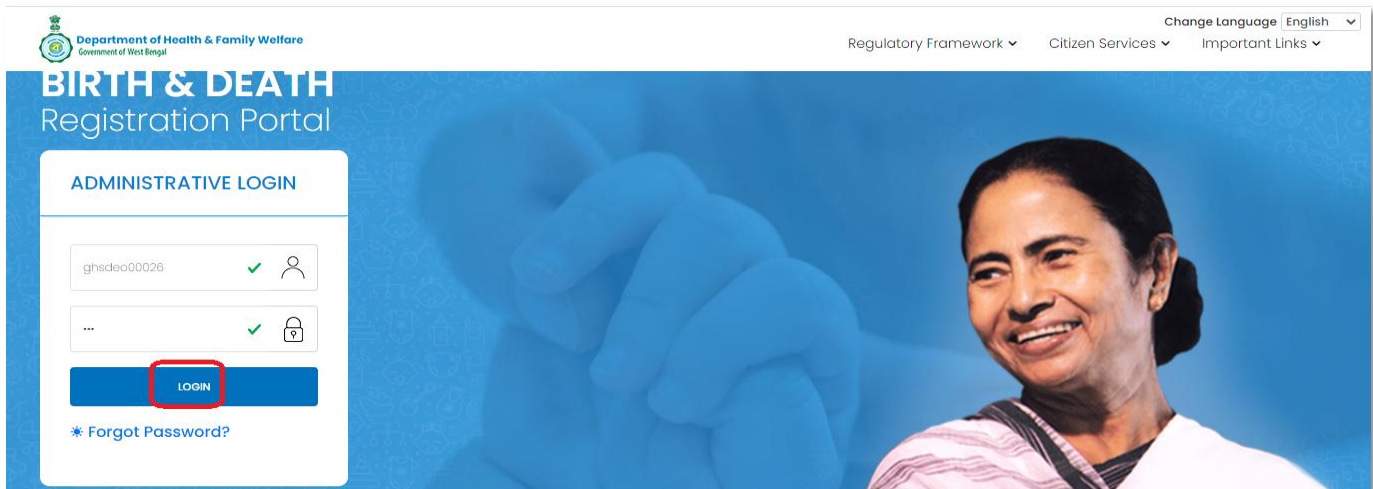
Step 1.8: User will enter the received OTP and click on submit button.



Step 1.9: Private Hospital Data Entry Operator will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Data Entry Operator for a quick look of current status of Birth & Death application.

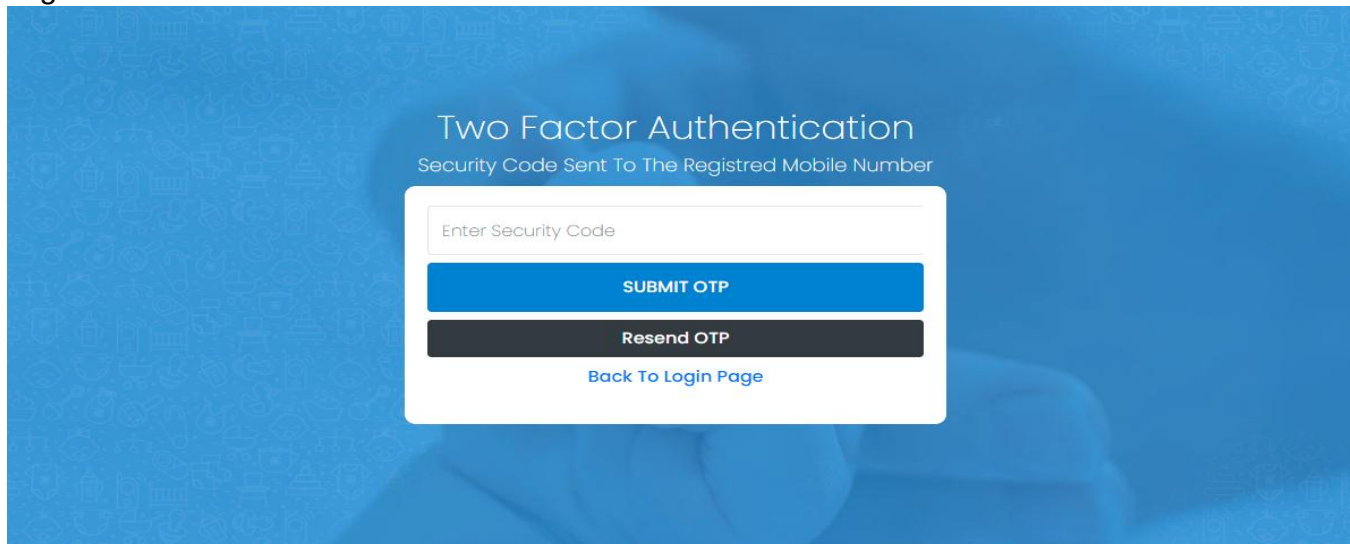


Step 1.10: Next time, User will login with their credential.



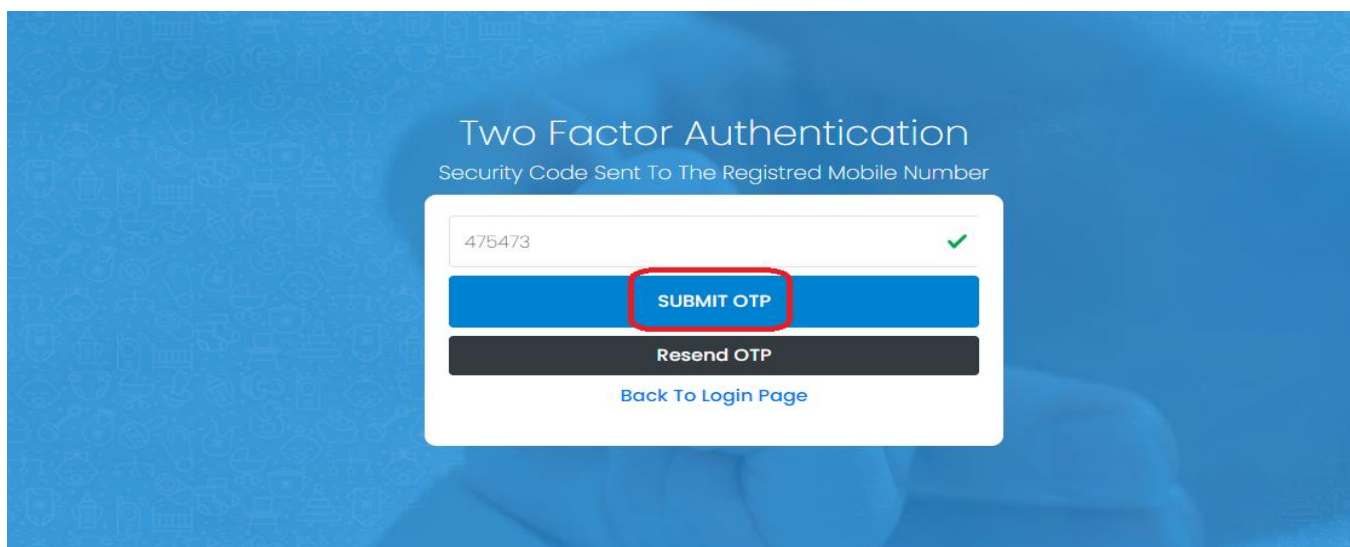
The screenshot shows the 'BIRTH & DEATH Registration Portal' for the Department of Health & Family Welfare, Government of West Bengal. The page features a blue header with navigation links: 'Regulatory Framework', 'Citizen Services', and 'Important Links'. A 'Change Language' dropdown is set to 'English'. The main content area has a background image of a smiling woman. On the left, there is a white 'ADMINISTRATIVE LOGIN' box. It contains two input fields: the first with the username 'ghsdeo00026' and a green checkmark, and the second with a masked password '...' and a green checkmark. Below these fields is a blue 'LOGIN' button, which is highlighted with a red rectangle. A link for 'Forgot Password?' is located at the bottom of the login box.

Step 1.11: They will be redirected to the authentication page. OTP will be sent to the Users registered mobile number



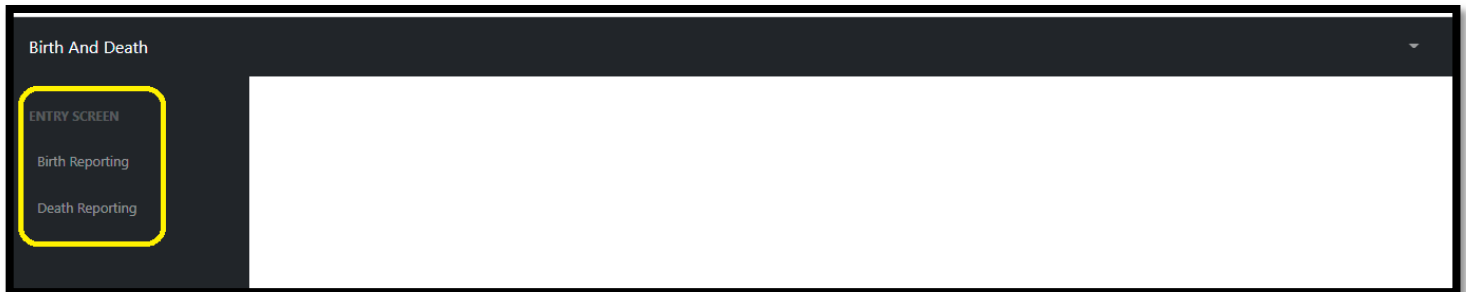
The screenshot displays the 'Two Factor Authentication' page. The header reads 'Two Factor Authentication' and 'Security Code Sent To The Registered Mobile Number'. The main form is a white box with a text input field labeled 'Enter Security Code'. Below the input field are two buttons: a blue 'SUBMIT OTP' button and a dark grey 'Resend OTP' button. At the bottom of the form is a blue link that says 'Back To Login Page'.

Step 1.12: User will enter the OTP and will click on 'Submit OTP' page.



This screenshot shows the 'Two Factor Authentication' page after the user has entered their OTP. The text input field now contains the number '475473' and has a green checkmark to its right. The 'SUBMIT OTP' button is highlighted with a red rectangle. The 'Resend OTP' button and the 'Back To Login Page' link remain visible at the bottom of the form.

Step 1.13: Private Hospital Data Entry Operator will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Data Entry Operator for a quick look of current status of Birth & Death application.

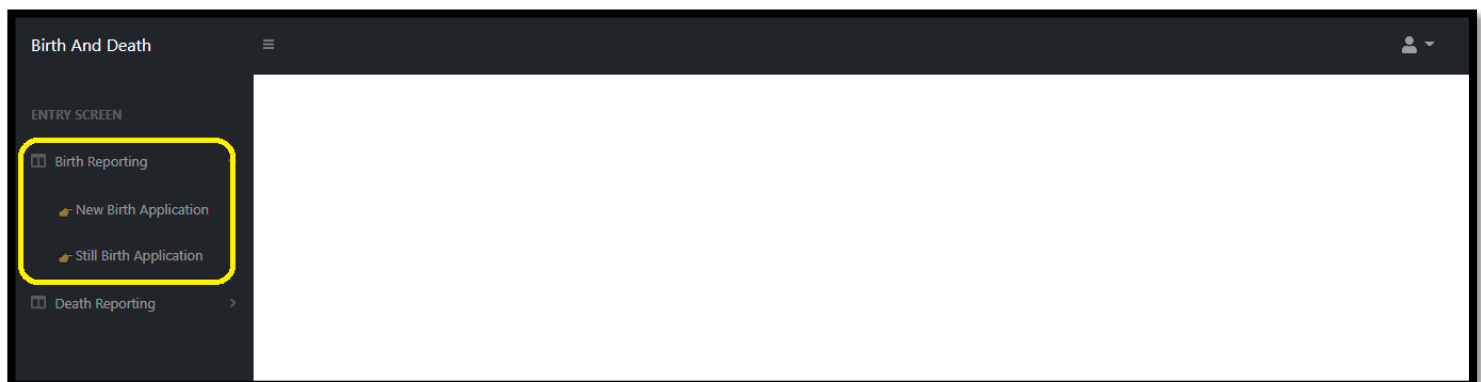


Menu available for Private Hospital DEO (Birth Reporting):

❖ Birth Reporting

❖ New Birth Application

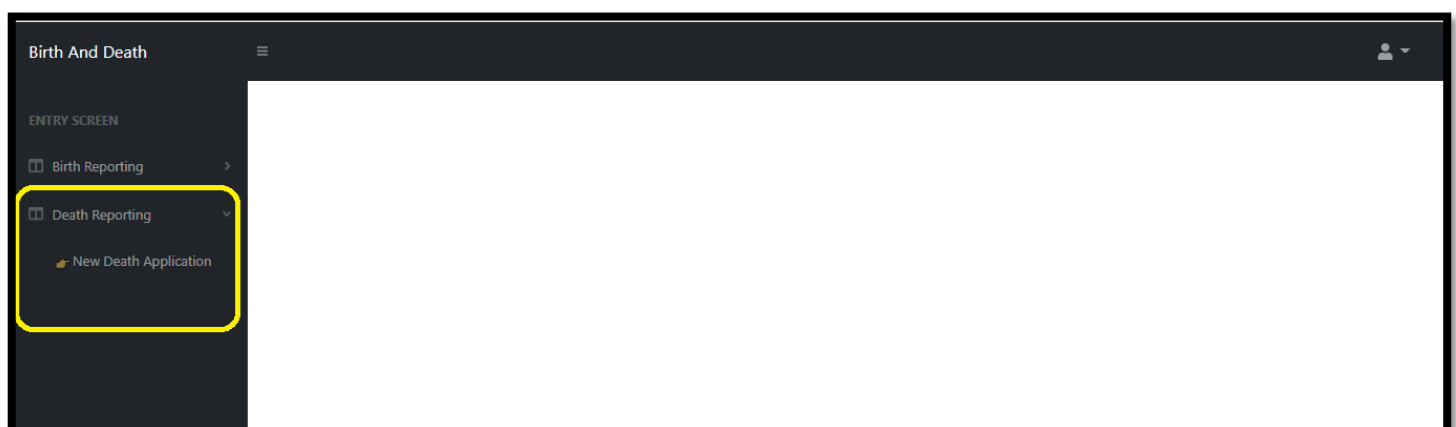
❖ Still Birth Application



Menu available for Private Hospital DEO (Death Reporting)

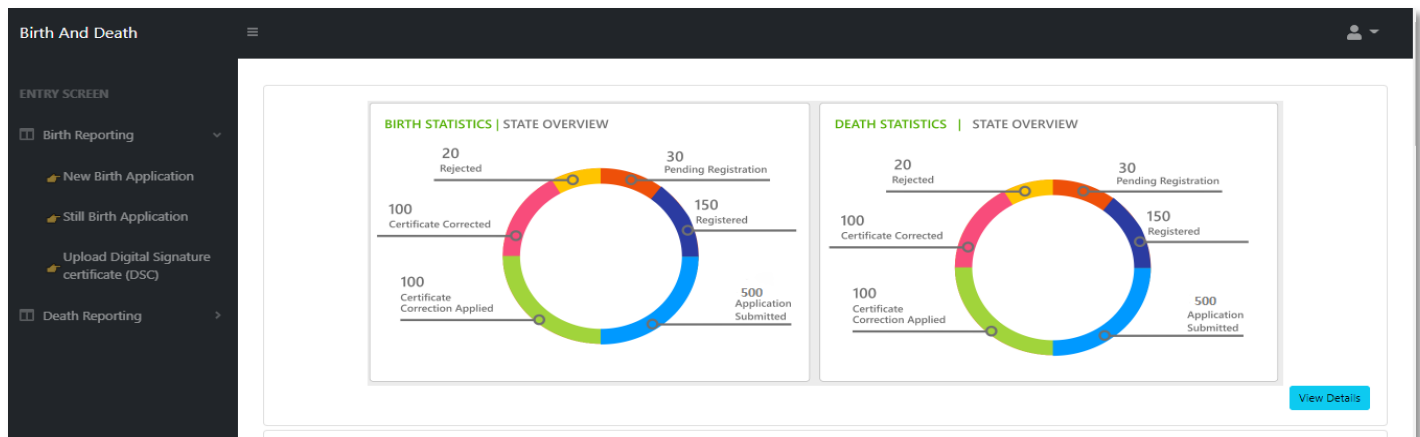
❖ Death Reporting

❖ New Death Application

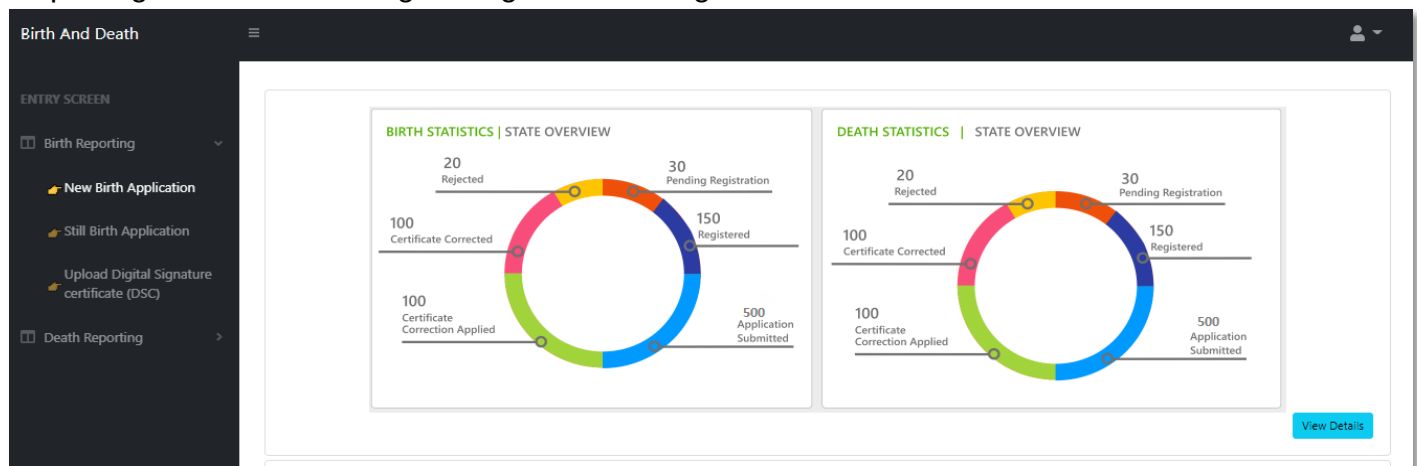


New Birth Application

Step 2.0: Private Hospital Data Entry Operator will click on “Birth Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus New Birth Application (For registering new birth registration), Still Birth Application (For registering new still birth registration) and Upload Digital Signature certificate (DSC) (For uploading certificate with digital signature).



Step 2.1.1: Private Hospital Data Entry Operator will click on “New Birth Application” from Birth Reporting main menu for registering new birth registration.



Step 2.1.2: Private Hospital Data Entry Operator will be redirected to the “New Birth Application” page. Private Hospital Data Entry Operator will view all the applied new birth registration application. For new birth registration, Private Hospital Data Entry Operator will press “New Birth Registration” button.

The screenshot shows the 'New Birth Registration' page. At the top right, there is a 'New Birth Registration' button highlighted with a red box. Below it is a table with 8 columns: Sl. No., Entry Date, Place Of Birth, Child Information (Name, DOB, Gender), Father's Information (Name, Mobile No., ID Type, ID No.), Mother's Information (Name, Birth Type), Acknowledgement No., and Status. The table contains 8 rows of data. At the bottom, it says 'Showing 1 - 8 of total 8 applications' and has 'Previous', '1', and 'Next' buttons.

Sl. No.	Entry Date	Place Of Birth	Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Mother's Name	Birth Type	Acknowledgement No.	Status
1	04/08/2021	Hospital	A A A	04/08/2021	Male	A A A	1478458745	Aadhaar	12	A A A	Normal Birth	ACK/B/2021/000053	Application Submitted
2	04/08/2021	Hospital	dsds Dey	01/07/2021	Male					Mother jh Name	Normal Birth	ACK/B/2021/000041	Sent Back To Me
3	12/08/2021	Hospital	Ritu das	04/08/2021	Female	T F	8989765412	EPIC	34	Nita Das	Normal Birth	ACK/B/2021/000089	Application Submitted
4	12/08/2021	Hospital	Nayan das	03/08/2021	Male	Robi F	8989765412	EPIC	33	Nita Das	Normal Birth	ACK/B/2021/000090	Application Submitted
5	15/08/2021	Hospital	Shruti Basu	25/07/2021	Female	Harendranath basu				Namita Basu	Normal Birth	ACK/B/2021/000113	Application Submitted
6	16/08/2021	Hospital	Niloy nag	15/08/2021	Female	Arjun Nag				Rani	Normal Birth	ACK/B/2021/000127	Application Submitted
7	18/08/2021	Hospital	BabyofNeha	17/08/2021	Male	Kailash Kumar Roy	8697615902	Aadhaar	741025896357	Neha Roy	Normal Birth	ACK/B/2021/000178	Sent Back To Me
8	19/08/2021	Hospital	Raju Mondal	28/07/2021	Male					Monika Mondal	Normal Birth	ACK/B/2021/000180	Application Submitted

Step 2.1.3: A popup will be visible with a registration form for filling new birth registration.

Birth Report

Reporting Date / প্রতিবেদনের তারিখ*
26/08/2021

Mobile # for future Communication /মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য*
9453752219

LEGAL INFORMATION / আইনগত তথ্য

Information of the Child / শিশুর তথ্য

Date Of Birth / জন্মের তারিখ*
04/08/2021

Gender / লিঙ্গ*
Male

First Name / প্রথম নাম
Shiven

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Place of Birth / জন্মের স্থান*

Place Of Birth / জন্মের স্থান*
Hospital

Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম*
College of Medicine & Saqar Dutta Hospital

Father's Information / পিতার তথ্য

First Name / প্রথম নাম
Arnab

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Email Id / ইমেইল

Step 2.1.4: Private Hospital Data Entry Operator will first enter “active mobile number” (mobile number must be valid as all alert SMS regarding birth registration application will be sent on this mobile number). Next, they will enter “Information of child” (Date of birth of the child along with new child name will be captured)..

Birth Report

Reporting Date / প্রতিবেদনের তারিখ*
26/08/2021

Mobile # for future Communication /মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য*
9453752219

LEGAL INFORMATION / আইনগত তথ্য

Information of the Child / শিশুর তথ্য

Date Of Birth / জন্মের তারিখ*
04/08/2021

Gender / লিঙ্গ*
Male

First Name / প্রথম নাম
Shiven

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Place of Birth / জন্মের স্থান*

Place Of Birth / জন্মের স্থান*
Hospital

Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম*
College of Medicine & Saqar Dutta Hospital

Father's Information / পিতার তথ্য

First Name / প্রথম নাম
Arnab

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Email Id / ইমেইল

Step 2.1.5: Next, Private Hospital Data Entry Operator will first enter “Place of birth” (Child’s birthplace (Home or Hospital) along with address for the same) and then the father’s information and they must choose any of his ID proof (Aadhaar, EPIC) & upload the scan copy of the same. The uploaded scan copy of the ID proof must be under 50 KB.

Birth Report

Reporting Date / প্রতিবেদনের তারিখ*
26/08/2021

Mobile # for future Communication /মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য*
9453752219

LEGAL INFORMATION / আইনগত তথ্য

Information of the Child / শিশুর তথ্য

Date Of Birth / জন্মের তারিখ*
04/08/2021

Gender / লিঙ্গ*
Male

First Name / প্রথম নাম
Shiven

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Place of Birth / জন্মের স্থান*

Place Of Birth / জন্মের স্থান*
Hospital

Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম*
College of Medicine & Saqar Dutta Hospital

Father's Information / পিতার তথ্য

First Name / প্রথম নাম
Arnab

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Dey

Email Id / ইমেইল

Mobile No. / মোবাইল
9136161386

Type of ID Proof
Aadhaar

ID Proof Number

Upload ID Proof (should not exceed 50kb)
Choose File | No file chosen

Mother's Information / মাতার তথ্য

Step 2.1.6: User will next enter mother's information where they must choose any of her ID proof (Aadhar, EPIC) & upload the scan copy of the same. The uploaded scan copy of the ID proof must be under 50 KB and addresses. For that they will enter state, District, Block of residence for parents. After that they will choose state. Next Private Hospital Data Entry Operator will choose the District from the drop-down menu and choose Block / municipality / borough. After that they will choose the block or municipality from the drop-down menu. If the parent's permanent address is same as present address, they will select the check box which auto populates the permanent address from the present address information.

Mother's Information					
First Name Sipra	Middle Name	Last Name Saha	Email Id ss@test.com	Mobile No. 0869761590	
Type of ID Proof Aadhaar	ID Proof Number 478948795664	Upload ID Proof (should not exceed 50kb) Choose File demoform1.pdf	Matri Maa ID 12345		
Address of parents at the time of Birth of the Child					
☒ In India ☐ Outside India					
Bldg.No & Name 12 Number	House No. 2	Street/Lane 4, test para	Locality/Post Office PO	Pin 700007	State West Bengal
District Kolkata	Type Municipality	Block/Municipality Kolkata Municipal Corporation	Panchayat --Select--	Village/Town --Select--	
Permanent Address of Parents					
☒ Please check if permanent address is same as above address.					
☒ In India ☐ Outside India					
Bldg.No & Name 12 Number	House No. 2	Street/Lane 4, test para	Locality/Post Office PO	Pin 700007	State West Bengal
District Kolkata	Type Municipality	Block/Municipality Kolkata Municipal Corporation	Panchayat --Select--	Village/Town --Select--	

Step 2.1.7: Next User will enter town or village of residence of the mother and father & mothers' information.

Statistical Information				
Town or village of Residence of the mother				
State West Bengal	District Kolkata	Type Municipality	Block/Municipality Kolkata Municipal Corporation	Panchayat --Select--
Village/Town --Select--				
Father's and Mother's Information				
Religion Hindu	Fathers Level Of Education Graduate /B. Tech /BBA /MBBS /t	Fathers Occupation Technicians anc	Mothers Level Of Education Non-technical Diploma or certifi	Mother's Occupation Housewife/Hol

Step 2.1.8: Next, Private Hospital Data Entry Operator will enter the statistical information of father and mother which includes religion of parents, highest qualification of parents & occupation of parents of the newborn child. After that, Private Hospital Data Entry Operator will select “Other information” and select the type of attention of delivery (private institutional, Private institutional or Non-Institutional).

Statistical Information / পরিসংখ্যানগত তথ্য		
Father's and Mother's Information / পিতা ও মাতার তথ্য		
Religion / ধর্ম* Hindu ✓	Fathers Level Of Education / পিতার শিক্ষাগত মান* Non-technical Diploma or certificate not equivalent ✓	Fathers Occupation / পিতার পেশা* Craft and related trade workers ✓
Mothers Level Of Education / মাতার শিক্ষাগত মান* Middle ✓	Mother's Occupation / মাতার পেশা* Non worker ✓	
Other Information / অন্যান্য তথ্য		
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 32		Type of attention at delivery / প্রসবকালীন পরিচর্যা --Select--
Age of the mother (in completed years) at the time of this birth / বাচ্চার জন্মের সময় মাতার বয়স (পূর্ণ বছরে)		--Select-- Institutional - Government Institutional - Private or Non-Government Non Institutional

Step 2.1.9: Next Private Hospital Data Entry Operator will select the delivery method (Normal, Forceps/vacuum or Caesarean).

Other Information / অন্যান্য তথ্য	
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 32	Type of attention at delivery / প্রসবকালীন পরিচর্যা Institutional - Government ✓
Age of the mother (in completed years) at the time of this birth / বাচ্চার জন্মের সময় মাতার বয়স (পূর্ণ বছরে) 36	Delivery Method / প্রসবের পদ্ধতি --Select-- Normal Caesarean Forceps/Vacuum
Number of child born alive to the mother so far including this child / এই সন্তান সহ মাতার জীবিত প্রসূত সন্তান সংখ্যা	

Step 2.1.10: Next Private Hospital Data Entry Operator will upload “Form no.1” & “Discharge Certificate” of mother and child & will click on submit button.

Other Information			
Age of the mother (in completed years) at The Time Of First Marriage 28 ✓	Age of the mother (in completed years) at the time of this birth 32 ✓		
Number of child born alive to the mother so far including this child 0 ✓	Type of attention at delivery Institutional - Government ✓	Delivery Method Caesarean ✓	
Birth Weight (In Kgs.) 3 ✓	Duration Of Pregnancy (In weeks.) 35 ✓	Remarks ok	
Upload "Form No. 1" (should not exceed 50kb) Choose File pdf-sample.pdf ✓		Upload Discharge Certificate (should not exceed 50kb) Choose File phocapdf-demo.pdf	
Submit			

Step 2.1.11: A popup will arise; Private Hospital Data Entry Operator will click on the ok button for confirming the submission.

Step 2.1.12: The birth registration is successful. Private Hospital Data Entry Operator will receive SMS on their registered mobile number.

Sl. No.	Entry Date	Place Of Birth	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	Edit
			Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	02/08/2021	Hospital	Admin	02/08/2021	Male	Father	1254785965			Mother	Normal Birth	ACK/B/2021/000022	Application Submitted	Edit
2	02/08/2021	Hospital	A	02/08/2021	Male	A				A	Normal Birth	ACK/B/2021/000025	Application Submitted	Edit
3	02/08/2021	Hospital	Baby of Sipra	19/07/2021	Male	Ratul	9874481064	Aadhaar	784845785447	Sipra	Normal Birth	ACK/B/2021/000028	Application Submitted	Edit

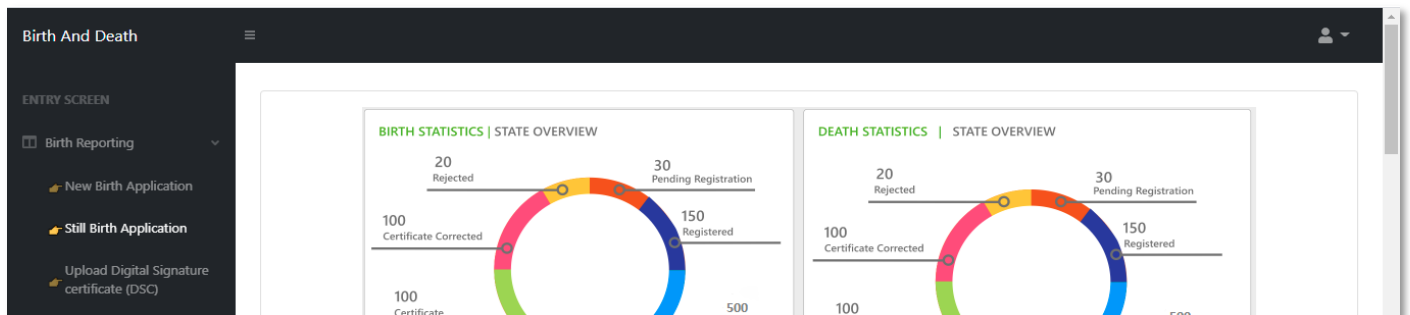
Step 2.1.13: If any modification is required, Private Hospital Data Entry Operator will click on the "Edit" button and modify the data accordingly.

Sl. No.	Entry Date	Place Of Birth	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	Edit
			Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	02/08/2021	Hospital	Admin	02/08/2021	Male	Father	1254785965			Mother	Normal Birth	ACK/B/2021/000022	Application Submitted	Edit
2	02/08/2021	Hospital	A	02/08/2021	Male	A				A	Normal Birth	ACK/B/2021/000025	Application Submitted	Edit
3	02/08/2021	Hospital	Baby of Sipra	19/07/2021	Male	Ratul	9874481064	Aadhaar	784845785447	Sipra	Normal Birth	ACK/B/2021/000028	Application Submitted	Edit



Still Birth Application

Step 2.2.1: Private Hospital Data Entry Operator will click on “Still Birth Application” from Birth Reporting main menu for capturing new still birth information of a baby. A stillbirth is the death or loss of a baby before or during delivery.



Step 2.2.2: Private Hospital Data Entry Operator will be redirected to the “Still Birth Application” page..

STILL BIRTH REGISTRATION												
Display 10 Records per page												New Still Birth Registration
Search:												
Sl. No.	Entry Date	Place Of Birth	Child Information		Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status
			DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name			
1	30/07/2021	Hospital	29/06/2021	Male	father4	12345			mother1	Still Birth	ACK/B/2021/000021	Application Submitted Edit
2	02/08/2021	Hospital	02/08/2021	Male	A				A	Still Birth	ACK/B/2021/000024	Application Submitted Edit

Showing 1 - 2 of total 2 applicatopns

Previous 1 Next

Step 2.2.3: Private Hospital Data Entry Operator will press “New Still Birth Registration” button for addition of new still birth.

STILL BIRTH REGISTRATION												
Display 10 Records per page												New Still Birth Registration
Search:												
Sl. No.	Entry Date	Place Of Birth	Child Information		Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status
			DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name			
1	30/07/2021	Hospital	29/06/2021	Male	father4	12345			mother1	Still Birth	ACK/B/2021/000021	Application Submitted Edit
2	02/08/2021	Hospital	02/08/2021	Male	A				A	Still Birth	ACK/B/2021/000024	Application Submitted Edit

Showing 1 - 2 of total 2 applicatopns

Previous 1 Next

Step 2.2.4: A pop will open for filling Still Birth application. Private Hospital Data Entry Operator will first enter Mobile Number (mobile number must be valid as all alert SMS regarding still birth registration application will be sent on this mobile number), general information of child (Date of birth of the child along with the child's gender will be captured) and father's information (child's father's information are captured). They have to choose any of their ID proof (Aadhar, EPIC or for both of them). The uploaded scan copy of the ID proof must be under 50 KB.

Still Birth Registration Form

Reporting Date (dd/mm/yyyy)*
02/08/2021

LEGAL INFORMATION

General Information

Date Of Birth (dd/mm/yyyy)*
27/07/2021

Sex*
Female ✓

Father's Information

First Name
Sohail ✓

Middle Name

Last Name
Sarkar ✓

Email Id
ssarkar@test.com ✓

Mobile No.
9874481064 ✓

Type of ID Proof
Aadhaar ✓

ID Proof Number
879874105648 ✓

Upload ID Proof (should not exceed 50kb)
Choose File demo.pdf ✓

Step 2.2.5: Private Hospital Data Entry Operator will next enter mother's information (child's mother's information are captured).

Father's Information / পিতার তথ্য

First Name / প্রথম নাম
Rupak ✓

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Saha ✓

Email Id / ইমেইল
rs@tets.com ✓

Mobile No. / মোবাইল
9874561230 ✓

Type of ID Proof
EPIC ✓

ID Proof Number
764975484521

Upload ID Proof (should not exceed 50kb)
Choose File demo.pdf ✓

Mother's Information / মাতার তথ্য

First Name / প্রথম নাম*
Ruma ✓

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Saha ✓

Email Id / ইমেইল
rs11@test.com ✓

Mobile No. / মোবাইল*
7845120369 ✓

Type of ID Proof*
Aadhaar ✓

ID Proof Number*
254178963002

Upload ID Proof* (should not exceed 50kb)
Choose File demo.pdf ✓

Matri Maa ID
1231 ✓

Step 2.2.6: Next Private Hospital Data Entry Operator will select place of birth (place of still birth occurred).

Place of Birth

Place Of Birth / জন্মের স্থান *
--Select--

Block/Municipality *
BOLPUR SRINIKETAN

Panchayat *
KANKALITALA

Home or other places) / সংবাদ দাতার তথ্য

Designation *

Step 2.2.7: After selecting place of birth Private Hospital Data Entry Operator will select informant details is hospital staff or not. If yes informant details will be omitted from the application form but if no it must be filled. Informant details are mandatory for the baby who born in other places except hospital or any maternity home.

Place of Birth

Place Of Birth / জন্মের স্থান *
Hospital

Block/Municipality *
BOLPUR SRINIKETAN

Panchayat *
KANKALITALA

Hospital Type *
Private

Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম *
Bolpur Nursing Home

☐ Is The Informants Pvt. Hospital *

Informant Information (Applicable only for birth at home or other places) / সংবাদ দাতার তথ্য

Name / নাম *
Designation *
Employee Id
Bldg.No & Name / বাড়ির নাম্বার ও নাম

House No. / গৃহ নং
Street/Lane / রাস্তা/লেন নাম
Locality/Post Office / অঞ্চল / পোস্ট অফিস
Pin / পিন নং

State / রাজ্য *
District / জেলা *
Urban/Rural *
Block/Municipality *

Village/Town / গ্রাম / শহর *

Step 2.2.8: Private Hospital Data Entry Operator will next fill the rest of the information and upload discharge certificate & form number 1. At last, they will press submit button.

☒ Is The Informants Pvt. Hospital *

STATISTICAL INFORMATION

Other Information

Age of the Mother(in completed years) at the time of this birth *
36

Mother Level of education *
Literate with formal education

Type of Attention at delivery *
Medical attention other than inst

Duration Of Pregnancy(in weeks) *
37

Cause of foetal death *
Diphtheria

Upload Reporting Form

Upload Discharge Certificate (should not exceed 50kb)
Choose File | demo.pdf

Upload "Form No. 1" (should not exceed 50kb)
Choose File | demoform1.pdf

Submit

Step 2.2.9: Still birth details submission will be successfully.

STILL BIRTH REGISTRATION

Display 10 Records per page Search:

New Still Birth Registration

Sl. No.	Entry Date	Place Of Birth	Child Information		Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	
			DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	30/07/2021	Hospital	29/06/2021	Male	father4	12345			mother1	Still Birth	ACK/B/2021/000021	Application Submitted	Edit
2	02/08/2021	Hospital	02/08/2021	Male	A				A	Still Birth	ACK/B/2021/000024	Application Submitted	Edit
3	02/08/2021	Hospital	27/07/2021	Female	Sohail	9874481064	Aadhaar	879874105648	Ruma	Still Birth	ACK/B/2021/000029	Application Submitted	Edit

Showing 1 - 3 of total 3 applications

Previous 1 Next

Step 2.2.10: Private Hospital Data Entry Operator can edit the application if required by clicking on edit button.

STILL BIRTH REGISTRATION

Display 10 Records per page Search:

New Still Birth Registration

Sl. No.	Entry Date	Place Of Birth	Child Information		Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	
			DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	30/07/2021	Hospital	29/06/2021	Male	father4	12345			mother1	Still Birth	ACK/B/2021/000021	Application Submitted	Edit
2	02/08/2021	Hospital	02/08/2021	Male	A				A	Still Birth	ACK/B/2021/000024	Application Submitted	Edit
3	02/08/2021	Hospital	27/07/2021	Female	Sohail	9874481064	Aadhaar	879874105648	Ruma	Still Birth	ACK/B/2021/000029	Application Submitted	Edit

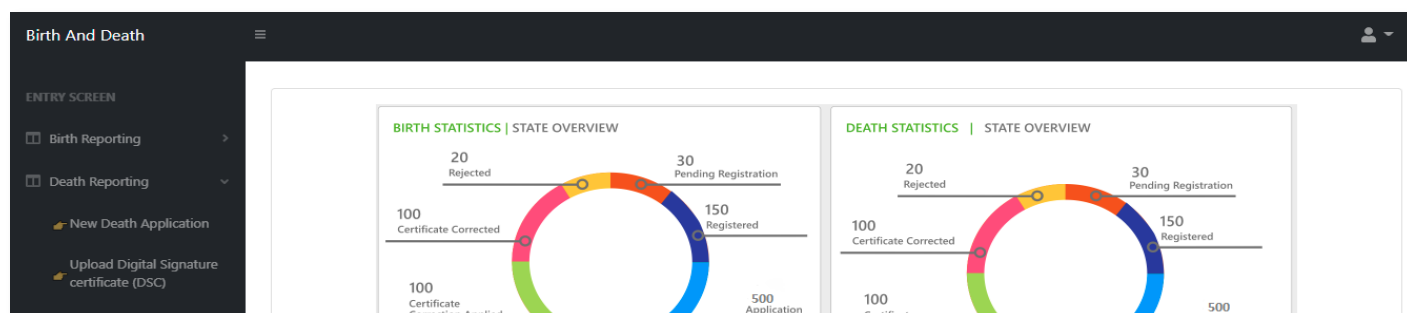
Showing 1 - 3 of total 3 applications

Previous 1 Next

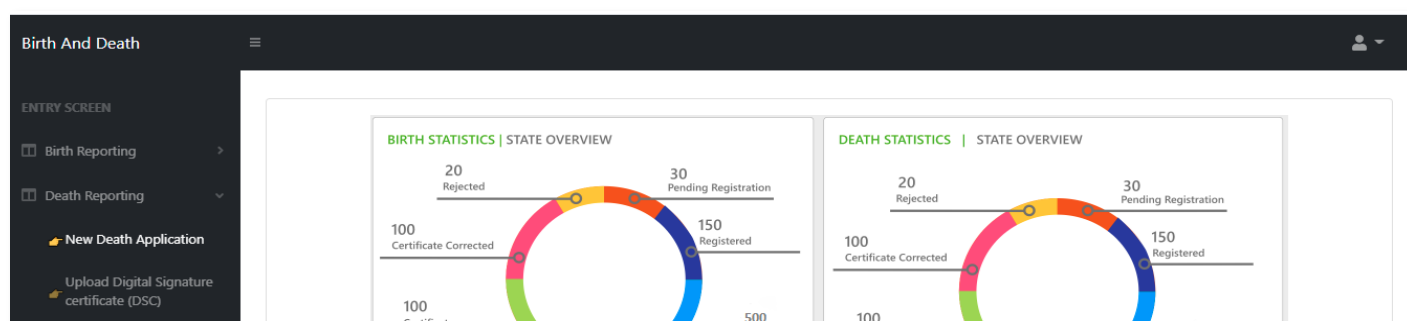


New Death Reporting

Step 3.0: Private Hospital Data Entry Operator will click on “Death Reporting” from Entry Screen section. It will open the dropdown menu with the submenu New Death Application (For registering new death registration for a deceased person) & Upload Digital Signature certificate (DSC) (For uploading certificate with digital signature)



Step 3.1.1: Private Hospital Data Entry Operator will click on “New Death Application” from Death Reporting main menu for registering new death registration for a deceased person.



Step 3.1.2: Private Hospital Data Entry Operator will be redirected to the “New Death Application” page.

Death Reporting

Display 10 Records per page

New Death Registration

Search:

Sl. No	Entry Date	Place Of Death	Deceased Information			Husband / Wife Information		Mother's Information	Acknowledgement No.	Status
			Name	DOB	Gender	Name	Mobile No.	Name		
1	12/08/2021	Home	Mithun Das	04/08/2021	Male	Ritu Das		Mita Das	ACK/D/2021/000031	Application Submitted
2	12/08/2021	Hospital	Ramesh Haldar	09/06/2021	Male				ACK/D/2021/000043	Application Submitted
3	15/08/2021	Hospital	Chandan Sarkar	28/07/2021	Male		9732240514	Sonali Khatun	ACK/D/2021/000050	Application Submitted
4	16/08/2021	Hospital	Alo	07/04/2021	Male		2345567834		ACK/D/2021/000055	Application Submitted
5	17/08/2021	Home	Sohom Nag	03/08/2021	Male		8282850198	Soumi	ACK/D/2021/000067	Application Submitted
										Application Submitted

Step 3.1.3: Private Hospital Data Entry Operator will press “New Death Registration” button for new registration.

Death Reporting										
Display 10 Records per page		Search:								
Sl. No.	Entry Date	Place Of Death	Deceased Information			Husband / Wife Information		Mother's Information		Acknowledgement No.
			Name	DOB	Gender	Name	Mobile No.	Name		
1	12/08/2021	Home	Mithun Das	04/08/2021	Male	Ritu Das		Mita Das		ACK/D/2021/000031
2	12/08/2021	Hospital	Ramesh Haldar	09/06/2021	Male					ACK/D/2021/000043
3	15/08/2021	Hospital	Chandan Sarkar	28/07/2021	Male		9732240514	Sonali Khatun		ACK/D/2021/000050
4	16/08/2021	Hospital	Alo	07/04/2021	Male		2345567834			ACK/D/2021/000055
5	17/08/2021	Home	Sohom Nag	03/08/2021	Male		8282850198	Soumi		ACK/D/2021/000067

Step 3.1.4: A popup will occur with a registration form for filling new death registration.

Reporting Date / প্রতিবেদনের তারিখ *

06/09/2021

Mobile # for future Communication / মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য *

Information of the deceased / মৃতের তথ্য

Date Of Death / মৃত্যুর তারিখ *

--Select--

Gender / লিঙ্গ *

--Select--

Age (Year/Month.) *

--Select--

Age / বয়স *

First Name / প্রথম নাম *

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ

Type of ID Proof

--Select--

ID Proof Number

Upload ID Proof (should not exceed 50kb)

Choose File

No file chosen

Step 3.1.5: Private Hospital Data Entry Operator will first enter “active mobile number” (mobile number must be valid as all alert SMS regarding death registration application will be sent on this mobile number) and information of deceased information where for age they have to select the required selection.

Reporting Date / প্রতিবেদনের তারিখ *

06/09/2021

Mobile # for future Communication / মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য *

8697615902

Information of the deceased / মৃতের তথ্য

Date Of Death / মৃত্যুর তারিখ *

05/09/2021

Gender / লিঙ্গ *

Male

Age (Year/Month.) *

--Select--

Age / বয়স *

First Name / প্রথম নাম *

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ

Type of ID Proof

--Select--

ID Proof Number

Upload ID Proof (should not exceed 50kb)

Choose File

No file chosen

Step 3.1.6: After selecting age of the deceased, Private Hospital Data Entry Operator will fill up other details and selects the deceased persons ID proof.

Information of the deceased / মৃতের তথ্য			
Date Of Death / মৃত্যুর তারিখ *	Gender / লিঙ্গ *	Age (Year/Month..) *	Age / বয়স *
05/09/2021	Male	Years	68
First Name / প্রথম নাম *	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ	Type of ID Proof *
Deepak		Dutta	--Select--
ID Proof Number *	Upload ID Proof * (should not exceed 50kb)		--Select--
	Choose File No file chosen		Aadhaar
			EPIC
			Khadya Sathi
Place of Death / মৃত্যুবরণ এর স্থান			

Step 3.1.7: After selecting Id proof of the deceased, they will fill up place of death (Home or Hospital). If the informant is hospital staff, then Private Hospital Data Entry Operator will choose the check box which disable the informant section otherwise they have to enter the informant details below.

Information of the deceased / মৃতের তথ্য			
Date Of Death / মৃত্যুর তারিখ *	Gender / লিঙ্গ *	Age (Year/Month..) *	Age / বয়স *
05/09/2021	Male	Years	68
First Name / প্রথম নাম *	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ	Type of ID Proof *
Deepak		Dutta	Aadhaar
ID Proof Number *	Upload ID Proof * (should not exceed 50kb)		
745125874965	Choose File demoform1.pdf		
Place of Death / মৃত্যুবরণ এর স্থান			
Place of death / মৃত্যুবরণ এর স্থান *	Gram Panchayat / গ্রাম পঞ্চায়েত *	Hospital Type *	
Hospital	KANKALITALA	Private	
Name of the hospital / হাসপাতাল / প্রতিষ্ঠানের নাম ও ঠিকানা			
Bolpur Nursing Home			
☐ Is The Informants Pvt. Hospital *			

Step 3.1.8: After that Private Hospital Data Entry Operator will enter the parent's details of the deceased person.

Mother's Information / মাতার তথ্য			
First Name / প্রথম নাম	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ	Email Id / ইমেইল
Lila		Dutta	
Mobile No. / মোবাইল	Type of ID Proof / আইডি প্রকারের ধরন	ID Proof Number / আইডি প্রমাণ নম্বর	
7412058963	Aadhaar	748485454199	
Upload ID Proof / আপলোড আইডি প্রমাণ (should not exceed 50kb)			
Choose File demo.pdf			
Father's Information / পিতার তথ্য			
First Name / প্রথম নাম	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ	Email Id / ইমেইল
Tarak	Kumar	Dutta	tcd@test.com
Mobile No. / মোবাইল	Type of ID Proof / আইডি প্রকারের ধরন	ID Proof Number / আইডি প্রমাণ নম্বর	Upload ID Proof / আপলোড আইডি প্রমাণ
7201587490	Aadhaar	587421456565	Choose File demoform1.pdf

Step 3.1.9: After that they will enter the deceased spouse details.

Spouse Information / দাম্পত্যের তথ্য			
First Name / নাম Komola	Middle Name / নামের মধ্যাংশ 	Last Name / নামের শেষাংশ Dutta	Email Id / ইমেইল kd@rest.com
Mobile No / মোবাইল 6930258741	Type of ID Proof / আইডি প্রমাণের ধরন Aadhaar	ID Proof Number / আইডি প্রমাণ নম্বর 789954652145	
Upload ID Proof / আপলোড আইডি প্রমাণ (should not exceed 50kb) Choose File demoform1.pdf			

Step 3.1.10: Next, they will enter present address of the deceased person. If the present address of the deceased is same as permanent address, they will select the check box which populated the present address information in the permanent address automatically.

Address of deceased at the time of death / মৃত্যুর সময় মৃতের ঠিকানা					
Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road	House No / গৃহ নং 15	Street/Lane / রাস্তা/লেন নাম 4, test para	Locality/Post Office / অঞ্চল / পোস্ট অফিস Test PO		
State / রাজ্য * West Bengal	District / জেলা * Birbhum	Urban/Rural / গ্রামীণ শহুরে * Block	Block/Municipality / ব্লক/পৌরসভা * BOLPUR SRINIKETAN		
Gram Panchayat / গ্রাম পঞ্চায়েত * KANKALITALA	Village/Town / গ্রাম / শহর * BENGUTIA	Pin / পিন নং 731101			
Permanent Address of the deceased / মৃতের স্থায়ী ঠিকানা					
☐ Please check if Permanent address is same as above address. / চেক করুন স্থায়ী ঠিকানা উপরের ঠিকানার মত কিনা।					

Permanent Address of the deceased / মৃতের স্থায়ী ঠিকানা					
☒ Please check if Permanent address is same as above address. / চেক করুন স্থায়ী ঠিকানা উপরের ঠিকানার মত কিনা।					
Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road	House No / গৃহ নং 15	Street/Lane / রাস্তা/লেন নাম 4, test para	Locality/Post Office / অঞ্চল / পোস্ট অফিস Test PO		
State / রাজ্য * West Bengal	District / জেলা * Birbhum	Urban/Rural / গ্রামীণ শহুরে * Block	Block/Municipality / ব্লক/পৌরসভা * BOLPUR SRINIKETAN		
Gram Panchayat / গ্রাম পঞ্চায়েত * KANKALITALA	Village/Town / গ্রাম / শহর * BENGUTIA	Pin / পিন নং 731101			
Informant Information (Applicable only for death at home or other places) / সংবাদ দাতার তথ্য					
☐ Please check if Informants address is same as Permanent address. / সংবাদ দাতার দেওয়ার ঠিকানা স্থায়ী ঠিকানার সাথে একই কিনা অনুগ্রহ করে মিলিয়ে নিন এবং চেক বক্সে ক্লিক করুন					
Informants Name / সংবাদ দাতার নাম	Designation / উপাধি --Select--	Employee Id / কর্মচারী আইডি	Bldg.No & Name / বাড়ীর নাম্বার ও নাম	House No / গৃহ নং	Street/Lane/ রাস্তা/লেন নাম

Step 3.1.11: If the informant addresses same as present or permanent address, they can again select the check box for populating the address of the informant. Private Hospital Data Entry Operator will enter only informant name and their details.

Informant Information (Applicable only for death at home or other places) / সংবাদ দাতার তথ্য

☒ Please check if Informants address is same as Permanent address. / সংবাদ দাতার দেওয়ার ঠিকানা স্থায়ী ঠিকানার সাথে একই কিনা অনুগ্রহ করে মিলিয়ে নিন এবং চেক বক্সে ক্লিক করুন

Informants Name / সংবাদ দাতার নাম Rita Begam	Designation / উপাধি Asha ✓	Employee Id / কর্মচারী আইডি 12121	Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road	House No / গৃহ নং 15	Street/Lane/ রাস্তা/সেদ নাম 4, test para
Locality/Post Office / সামগ্রিক / পোস্ট অফিস Test PO					
State / রাজ্য West Bengal	District / জেলা Birbhum	Urban/Rural / গ্রামীণ শহুরে Block	Block/Municipality / ব্লক/পৌরসভা BOLPUR SRINIKETAN	Gram Panchayat / গ্রাম পঞ্চায়েত KANKALITALA	
Village/Town / গ্রাম / শহর BENGUTIA	Pin / পিন নং 731101				

Statistical Information

Information of the Deceased / মৃতের তথ্য

Religion / ধর্ম Hindu ✓	Occupation / পেশা Non worker
----------------------------	---------------------------------

Step 3.1.12: Next, they will enter the other information. Private Hospital Data Entry Operator entering the details will select cause of death.

Other Information

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Heart fail	Antecedent Cause Corona	Underlying Cause None
Other Cause Heart Disease	Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ --Select-- --Select-- Natural Accident Suicide Homicide Pending Investigation	
If used to habitually smoke-for how many years?		
If used to habitually chew arecanut in any form(including pan masala)-for how many years?		

Step 3.1.13: After selecting cause of death, Private Hospital Data Entry Operator will enter other details and press submit button.

Other Cause Heart Disease	Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Natural ✓
If used to habitually smoke-for how many years? 0	If used to habitually chew tobacco in any form-for how many years? 0
If used to habitually chew arecanut in any form(including pan masala)-for how many years? 0	If used to habitually drink alcohol-for how many years? 12

Remarks

Remarks
Test ✓

Upload Documents

Upload Death Certificate issued by attending doctor * (50kb only)
Choose File | demoform1.pdf ✓

Submit

Step 3.1.14: A pop up will arise; Private Hospital Data Entry Operator will press ok for confirming the submission.

The screenshot shows the 'Death Registration Form' interface. A pop-up dialog box is displayed in the center with the text 'Are you sure you want to submit?'. It has two buttons: 'OK' (highlighted with a red box) and 'Cancel'. The background form shows 'Other Cause' as 'Heart Disease' and 'Natural' as the cause of death. There is also a Bengali text label 'অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ' (Name of illness or actual cause of death) and a green checkmark icon.

Step 3.1.15: Death application will be submitted successfully.

The screenshot shows the 'Death Reporting' table. A green confirmation message is displayed at the top right: 'Done. Acknowledgement no is :ACK/D/2021/000139'. The table has columns for Sl. No., Entry Date, Place Of Death, Deceased Information (Name, DOB, Gender), Husband / Wife Information (Name, Mobile No.), Mother's Information (Name), Acknowledgement No., and Status. The table contains 9 rows of data. The 'Status' column for all rows is 'Application Submitted'. The 'Edit' button for the last row (Sl. No. 9) is highlighted with a red box.

Sl. No.	Entry Date	Place Of Death	Deceased Information			Husband / Wife Information		Mother's Information	Acknowledgement No.	Status	Edit
			Name	DOB	Gender	Name	Mobile No.	Name			
1	12/08/2021	Home	Mithun Das	04/08/2021	Male	Ritu Das		Mita Das	ACK/D/2021/000031	Application Submitted	Edit
2	12/08/2021	Hospital	Ramesh Haldar	09/06/2021	Male				ACK/D/2021/000043	Application Submitted	Edit
3	15/08/2021	Hospital	Chandan Sarkar	28/07/2021	Male		9732240514	Sonali Khatun	ACK/D/2021/000050	Application Submitted	Edit
4	16/08/2021	Hospital	Alo	07/04/2021	Male		2345567834		ACK/D/2021/000055	Application Submitted	Edit
5	17/08/2021	Home	Sohom Nag	03/08/2021	Male		8282850198	Soumi	ACK/D/2021/000067	Application Submitted	Edit
6	17/08/2021	Home	Anita paul	04/08/2021	Female				ACK/D/2021/000068	Application Submitted	Edit
7	17/08/2021	Hospital	Rakhi De	09/02/2021	Female			Rima De	ACK/D/2021/000069	Application Submitted	Edit
8	17/08/2021	Hospital	Rima desai	27/03/2021	Female				ACK/D/2021/000070	Application Submitted	Edit
9	06/09/2021	Hospital	Deepak Dutta	05/09/2021	Male	Komola Dutta	6930258741	Lila Dutta	ACK/D/2021/000139	Application Submitted	Edit

Step 3.1.16: Private Hospital Data Entry Operator can modify the death application if required by clicking on edit button.

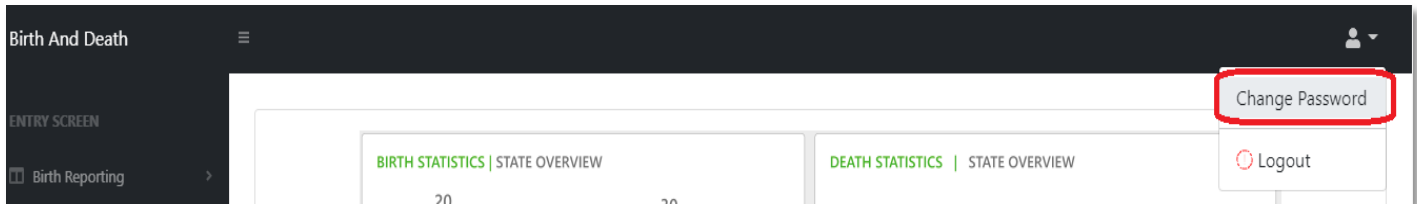
This is a zoomed-in view of the bottom portion of the table from the previous screenshot. The 'Edit' button for the last row (Sl. No. 9) is highlighted with a red box.

6	17/08/2021	Home	Anita paul	04/08/2021	Female				ACK/D/2021/000068	Application Submitted	Edit
7	17/08/2021	Hospital	Rakhi De	09/02/2021	Female			Rima De	ACK/D/2021/000069	Application Submitted	Edit
8	17/08/2021	Hospital	Rima desai	27/03/2021	Female				ACK/D/2021/000070	Application Submitted	Edit
9	06/09/2021	Hospital	Deepak Dutta	05/09/2021	Male	Komola Dutta	6930258741	Lila Dutta	ACK/D/2021/000139	Application Submitted	Edit

Change Password



Step 4.1.2: For changing the existing password register will press change password submenu.



Step 4.1.2: DEO will be redirected to the change password page. New password should be follows the mentioned criteria shown in the screen.

 A screenshot of the 'Change Password' form. The form has a title bar 'Change Password'. Below it, there are three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. Each field has a password icon (an eye with a slash) to the left. To the right of the 'Confirm New Password' field is a green 'Save' button. Below the input fields, there's a section titled 'Password should match these conventions' with a bulleted list:

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

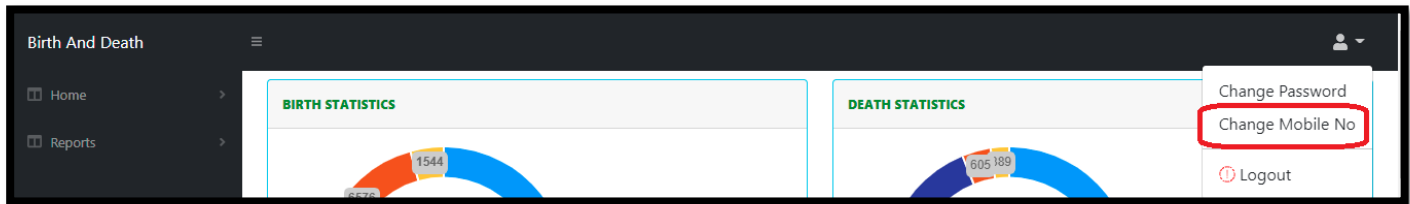
Step 4.1.3: DEO will enter the existing password, new password, confirm the new password and press save button which change the password accordingly.

 A screenshot of the 'Change Password' form after data entry. The 'Current Password' field shows '...' with a green checkmark to its right. The 'New Password' field shows '.....' with a green checkmark to its right and a 'Strong' status indicator below it. The 'Confirm New Password' field shows '.....' with a green checkmark to its right. The green 'Save' button is highlighted with a red rectangle.



Change Mobile Number

Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



Step 4.2.2: DEO will be redirected to the change mobile no. page.

 A screenshot of a web form titled 'Mobile No ADD/EDIT'. It contains a single input field labeled 'Mobile No' which is currently empty. To the right of the input field is a blue button labeled 'GET OTP'.

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

 A screenshot of the same 'Mobile No ADD/EDIT' form. The 'Mobile No' input field now contains the text '9874561230'. The blue 'GET OTP' button remains to the right.

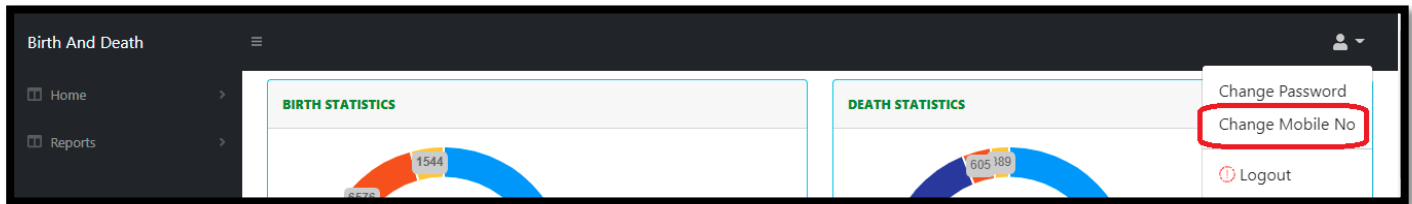
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

 A screenshot of the 'Mobile No ADD/EDIT' form showing a two-step verification process. The 'Mobile No' field is now disabled and contains 'XXXXXXXXXX'. A new 'Enter OTP' field has appeared, containing the text '634174'. To the right of the OTP field is a green button labeled 'Submit', which is highlighted with a red rectangle. The blue 'GET OTP' button is still present.



Change Mobile Number

Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



Step 4.2.2: DEO will be redirected to the change mobile no. page.

 A screenshot of a web form titled 'Mobile No ADD/EDIT'. It features a single input field labeled 'Mobile No' which is currently empty. To the right of the input field is a blue button labeled 'GET OTP'.

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

 A screenshot of the 'Mobile No ADD/EDIT' form. The 'Mobile No' input field now contains the number '9874561230'. The blue 'GET OTP' button remains visible to the right.

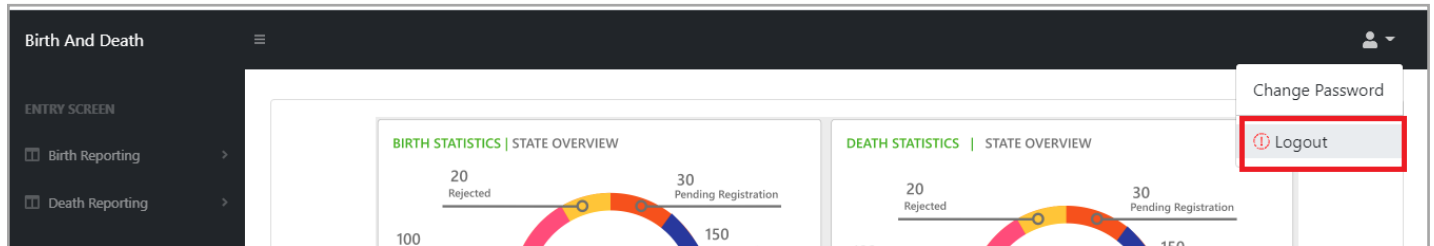
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

 A screenshot of the 'Mobile No ADD/EDIT' form during the OTP verification step. The 'Mobile No' field is now disabled and shows 'XXXXXXXXXX'. A new 'Enter OTP' field is present, containing the number '634174'. To the right of the OTP field is a green 'Submit' button, which is highlighted with a red rectangle. The 'GET OTP' button is still visible.

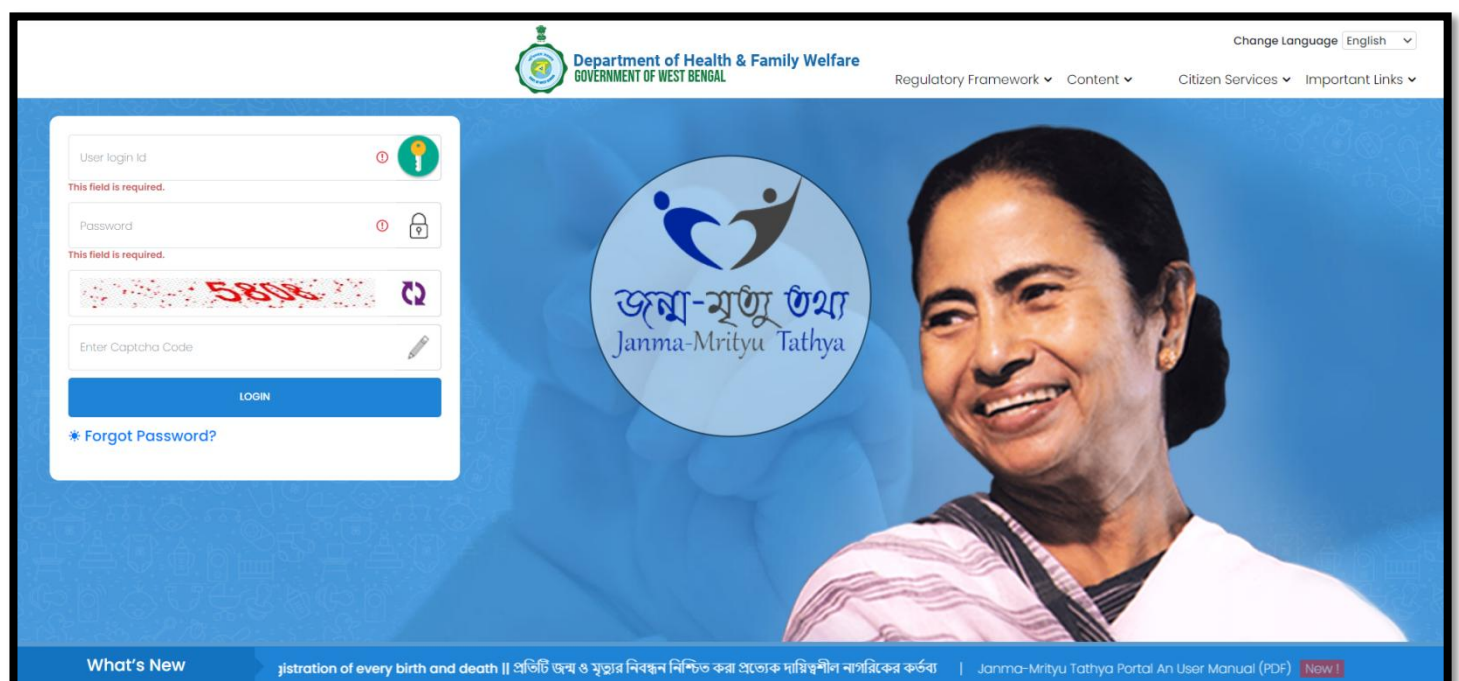
LOGOUT



Step 4.2.1: Private Hospital Register can any time logout from the application for that they will click on logout button. .



Step 4.2.2: The page will be redirect to the login page of the Janma-Mrityu Tathya Portal.





Image/Graphics/illustraton courtesy: Freepik.com

Designed by Freepik

Designed by rawpixel.com

Designed by pikisuperstar



Janma-Mrityu Tathya Portal For Pvt. Hospital Administrator

INDEX

Menu	Page Number
<u>Login</u>	280
<u>Birth Reporting:</u>	287
<u>Verification (Pending at Pvt. Hospital)</u>	289
<u>Verification (Applied by Citizen)</u>	294
<u>Delayed Verification (Pending at Pvt. Hospital)</u>	298
<u>Delayed Verification (Applied by Citizen)</u>	302
<u>Death Reporting:</u>	306
<u>Verification (Pending at Pvt. Hospital)</u>	308
<u>Verification (Applied by Citizen)</u>	311
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<u>Delayed Verification (Pending at Pvt. Hospital)</u>	318
<u>Change Password</u>	321
<u>Change Mobile Number</u>	323
<u>Logout</u>	325

Step 1.1: Private Hospital Administrator will open the Janma-Mrityu Tathya Portal from www.wbhealth.gov.in website. Private Hospital Administrator will be redirected to the login page of Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

User login id
This field is required.

Password
This field is required.

Enter Captcha Code

LOGIN

* Forgot Password?

What's New

gistration of every birth and death || প্রতিটি জন্ম ও মৃত্যুর নিবন্ধন নিশ্চিত করা প্রত্যেক দায়িত্বশীল নাগরিকের কর্তব্য | Janma-Mrityu Tathya Portal An User Manual (PDF) **NEW!**

Step 1.2: Private Hospital Administrator will login with their User credentials (Username & Password) and press on login button.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

username

password

7022

LOGIN

* Forgot Password?

What's New

It is the duty of every responsible citizen to ensure registration of every birth and death

Step 1.3: First time User will be redirected to the page for changing their existing password.

Change Password

Current Password New Password Confirm New Password

Save

Default Password Change Required,, Please change your password..

Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

Step 1.4: They will first enter the existing password, new password and confirm the newly entered password again. Password will be in the password format which is mentioned in the screen. After that they will click on save button.

Change Password

Current Password New Password Confirm New Password

..... ✓ ✓ ✓

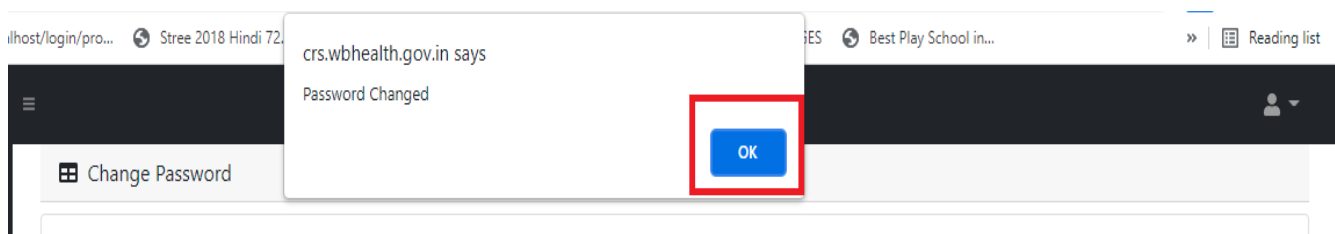
Save

Default Password Change Required,, Please change your password..

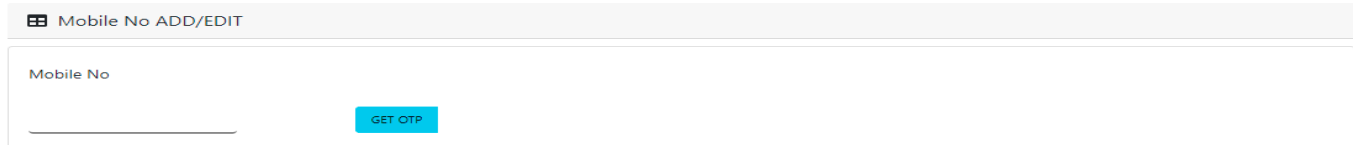
Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

Step 1.5: A popup will arise for confirming the change of password. User will click on ok button accordingly..



Step 1.6: The page will be redirected to the page where User must update their registered mobile number. After registration all required user credential changes requirement is share in that registered mobile number.

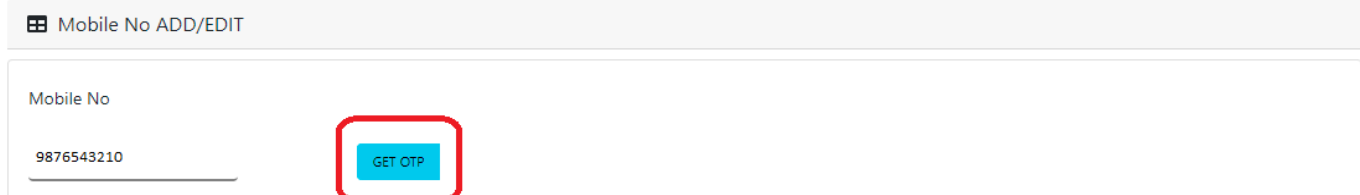


Mobile No ADD/EDIT

Mobile No

GET OTP

Step 1.7: User will enter their mobile number and will click on 'Get OTP' button.



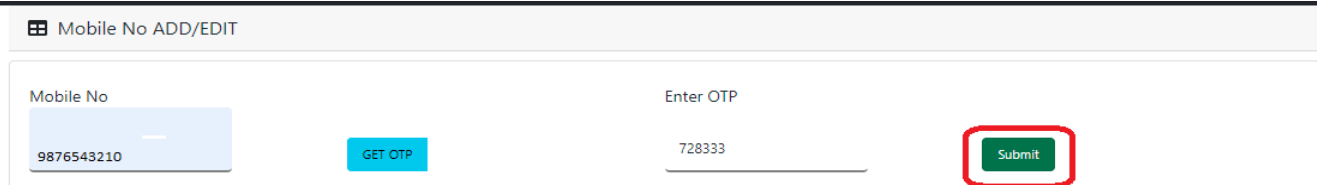
Mobile No ADD/EDIT

Mobile No

9876543210

GET OTP

Step 1.8: User will enter the received OTP and click on submit button.



Mobile No ADD/EDIT

Mobile No

9876543210

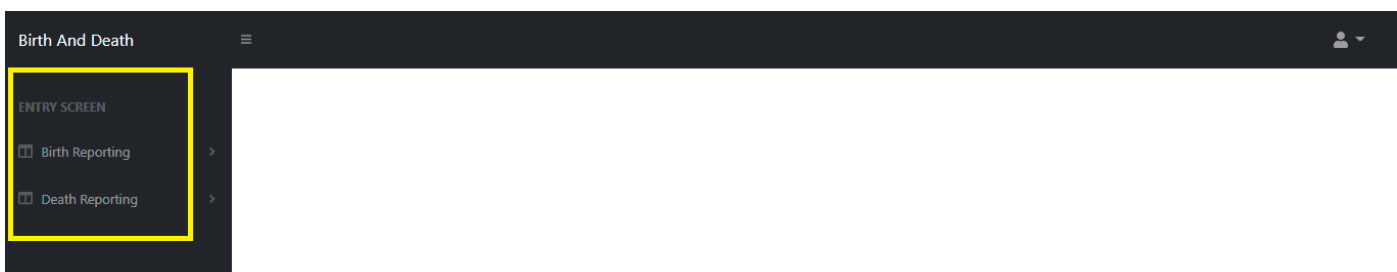
GET OTP

Enter OTP

728333

Submit

Step 1.9: Private Hospital Administrator will be redirected to the home page of Janma-Mrityu Tathya Portal..



Birth And Death

ENTRY SCREEN

Birth Reporting

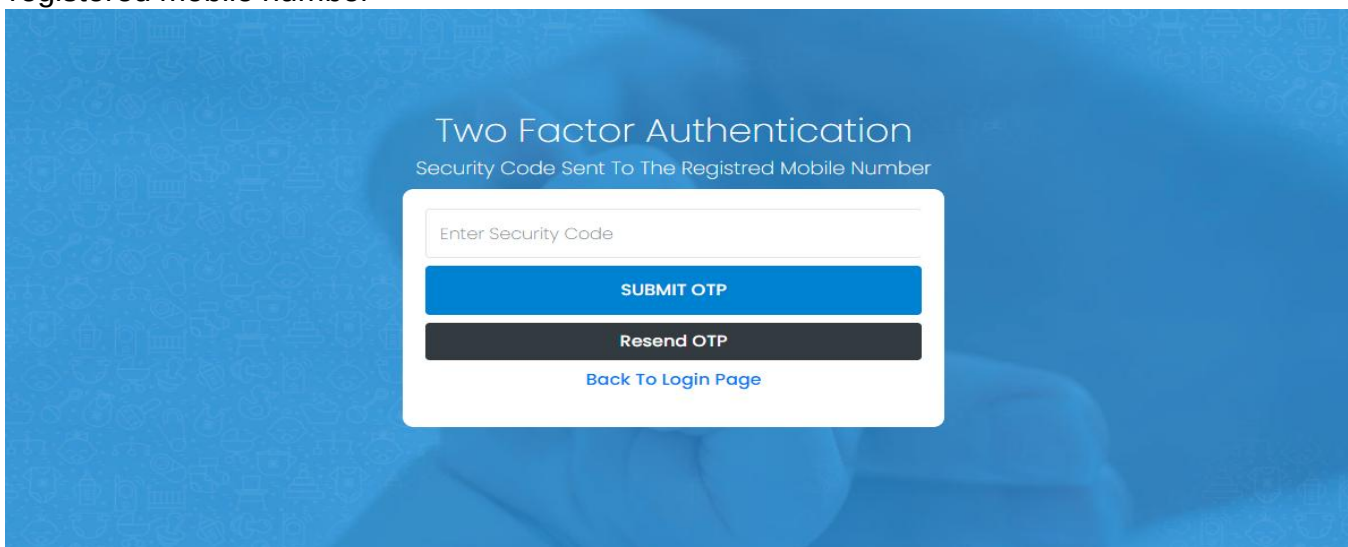
Death Reporting

Step 1.10: Next time, User will login with their credential.



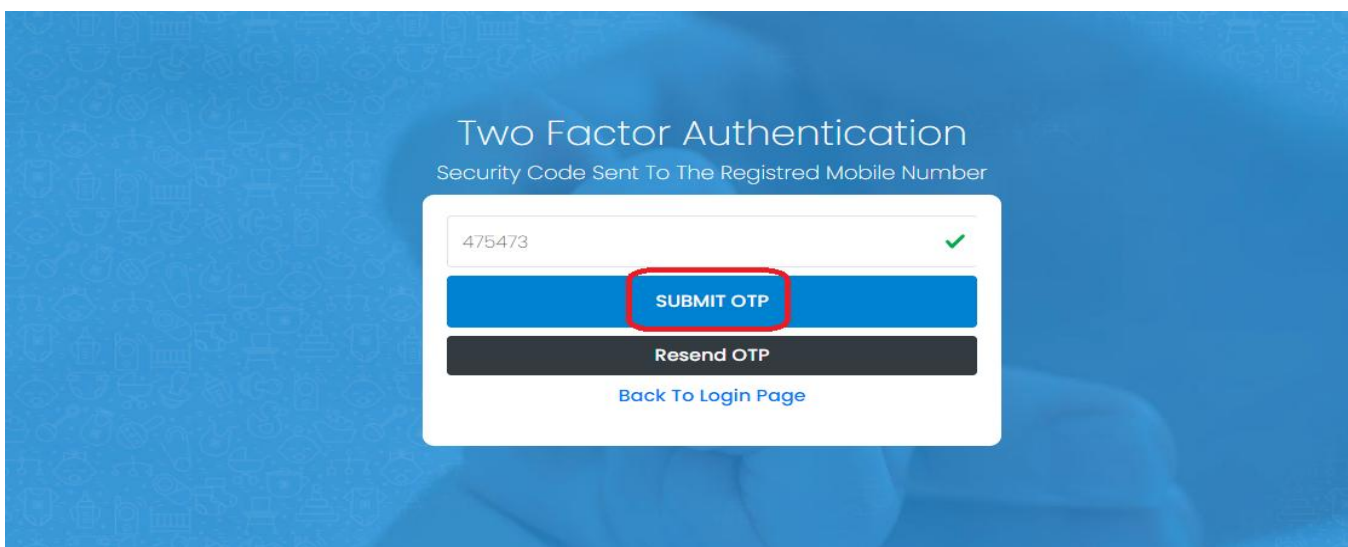
The screenshot shows the login interface of the Janma-Mrityu Tathya portal. At the top, there is a header with the Department of Health & Family Welfare logo and navigation links. The main area features a login form with fields for username, password, and a date field (showing 7022). A 'LOGIN' button is present, along with a 'Forgot Password?' link. To the right of the form is a large image of a smiling woman. The background is blue with a subtle pattern of icons.

Step 1.11: They will be redirected to the authentication page. OTP will be sent to the Users registered mobile number



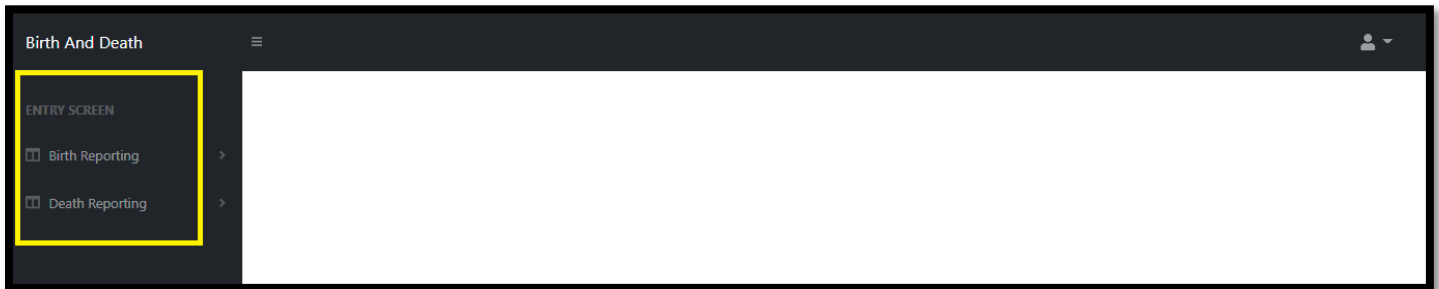
The screenshot displays the 'Two Factor Authentication' page. It has a blue background with a pattern of icons. The title 'Two Factor Authentication' is centered, followed by the subtitle 'Security Code Sent To The Registered Mobile Number'. Below this is a form with a text input field labeled 'Enter Security Code'. There are two buttons: a blue 'SUBMIT OTP' button and a dark grey 'Resend OTP' button. A link 'Back To Login Page' is at the bottom.

Step 1.12: User will enter the OTP and will click on 'Submit OTP' page.



This screenshot shows the 'Two Factor Authentication' page after the user has entered their OTP. The text input field now contains '475473' and has a green checkmark icon to its right. The 'SUBMIT OTP' button is highlighted with a red rectangle. The 'Resend OTP' button and the 'Back To Login Page' link remain visible at the bottom.

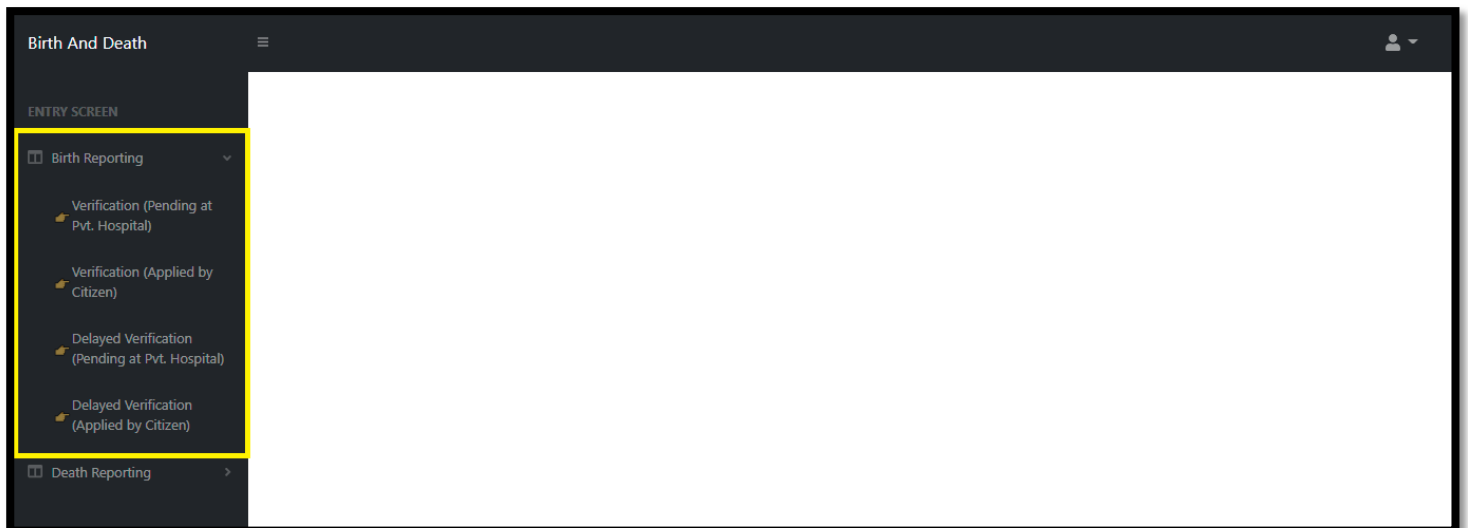
Step 1.13: Private Hospital Admin will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Admin for a quick look of current status of Birth & Death application.



Menu available for Private Hospital Admin (Birth Reporting):

❖ Birth Reporting

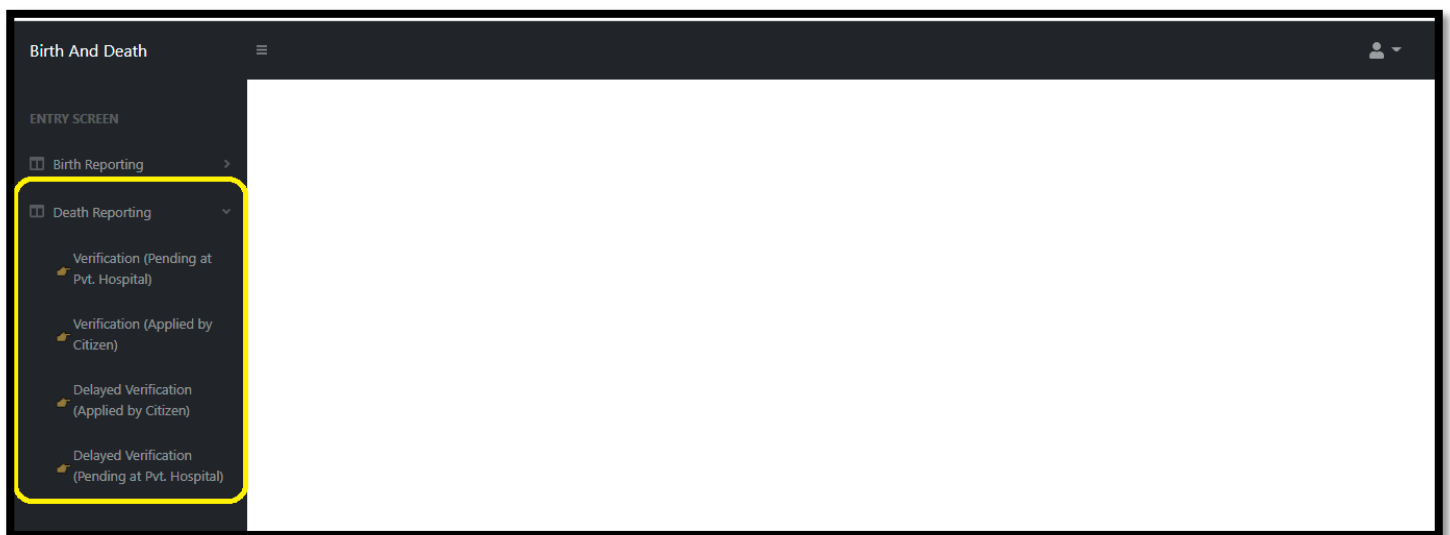
- ❖ Verification (Pending at Pvt. Hospital)
- ❖ Verification (Applied by Citizen)
- ❖ Delayed Verification (Pending at Pvt. Hospital)
- ❖ Delayed Verification (Applied by Citizen)



Menu available for Private Hospital Admin (Death Reporting)

❖ Death Reporting

- ❖ Verification (Pending at Pvt. Hospital)
- ❖ Verification (Applied by Citizen)
- ❖ Delayed Verification (Applied by Citizen)
- ❖ Delayed Verification (Pending at Pvt. Hospital)



Birth Reporting

20/02/86

Invoice Number: COPT/2133774
Account Number: R21871
Invoice Date: 31-JUL-07
Customer: BOLLACON WHITE ALLOM LIMITED
43 SOUTH ADELPHY STREET
CROSVENOR SQUARE
LONDON W1X 2PU

Site:
20241
103-104 EATON SQUARE
SW1

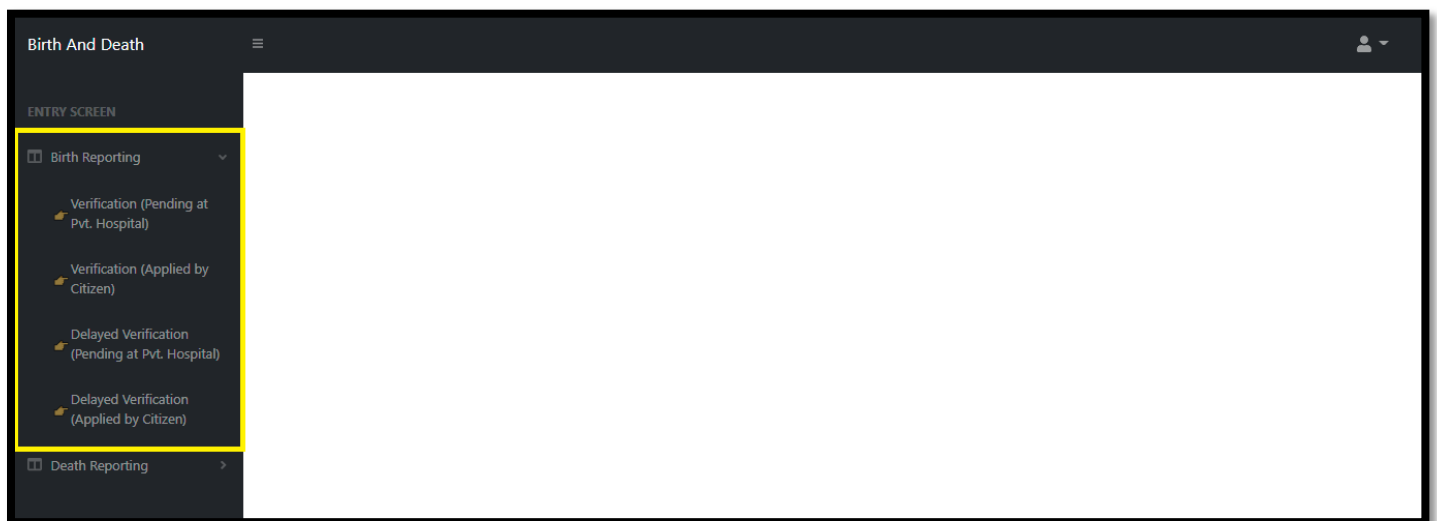
MONTHLY PLANT SUMMARY SHEET

Page No: 1

Depot:
Spaxx Wire Centres (Southern) Ltd
171 Clapham Road
Stockwell
London SW9 9BT

Qty	Code	Description	ORDER NUMBER	FROM	CONTRACT NUMBER	XXX	Rate	per	Value
1	N18043	ROSS NARROW 1.8M TOWER 20243	20243	30-JUN-07	546-016122		73.10		
4	S9/0690	HANDRAIL HEIGHT 2.3M		30-JUN-07	31-JUL-07				
4	S9/0620	ROSS CASTOR 150mm (6")		30-JUN-07	31-JUL-07				
4	S9/0460	ROSS PLATFORM 1.8M TRAPDOOR		30-JUN-07	31-JUL-07				
4	S9/0120	ROSS BRACE 1.8M HORIZ (RED)		30-JUN-07	31-JUL-07				
4	S9/0140	ROSS BRACE 2.1M HORIZ (BLUE)		30-JUN-07	31-JUL-07				
4	S9/0600	ROSS TOWERBOARD 1.8M SIDE (1")		30-JUN-07	31-JUL-07				
4	S9/0580	ROSS TOWERBOARD 1.8M SIDE (1")		30-JUN-07	31-JUL-07				
4	S9/0610	ROSS TOWERBOARD 1.8M SIDE (1")		30-JUN-07	31-JUL-07				
4	S9/0230	ROSS FRAME 0.85M SPAN RING		30-JUN-07	31-JUL-07				
4	S9/0260	ROSS FRAME 0.85M SPAN RING		30-JUN-07	31-JUL-07				
4	S9/0390	ROSS DETRIGGER STALLS		30-JUN-07	31-JUL-07				
9	09/1470	RESTLE - STEEL, SIZE 3 (1.5")	20241	29-JUN-07	546-016122		5.00		
1	6/21P/200679	PUDLE SUCK (SWEEP MOP) - LSC145	20241	3-JUL-07	546-016122		60.00		
1	11/0380/638016	VACUUM CLEANER MOP - LSC145	20241	3-JUL-07	546-016122		53.00		
1	21/0461	TEST NO: 2 MOTOR, WEST	20241	3-JUL-07	546-016122		53.00		
1	W18023	VAC. CLEANER ACCESSORY KIT A1	20241	3-JUL-07	546-016122		53.00		
1	S9/0690	ROSS NARROW 1.8M TOWER 20243	20243	3-JUL-07	546-016122		53.00		
1	S9/0620	HANDRAIL HEIGHT 2.3M		3-JUL-07	546-016122		53.00		
1	S9/0460	ROSS CASTOR 150mm (6")		3-JUL-07	546-016122		53.00		
1	S9/0120	ROSS PLATFORM 1.8M TRAPDOOR		3-JUL-07	546-016122		53.00		
1	S9/0140	ROSS BRACE 1.8M HORIZ (RED)		3-JUL-07	546-016122		53.00		
1	S9/0600	ROSS BRACE 2.1M HORIZ (BLUE)		3-JUL-07	546-016122		53.00		
1	S9/0580	ROSS TOWERBOARD 1.8M SIDE (1")		3-JUL-07	546-016122		53.00		
1	S9/0610	ROSS TOWERBOARD 1.8M SIDE (1")		3-JUL-07	546-016122		53.00		
1	S9/0230	ROSS FRAME 0.85M SPAN RING		3-JUL-07	546-016122		53.00		
1	S9/0260	ROSS FRAME 0.85M SPAN RING		3-JUL-07	546-016122		53.00		
1	S9/0390	ROSS DETRIGGER STALLS		3-JUL-07	546-016122		53.00		
1	S9/0690	ROSS NARROW 1.8M TOWER 20243	20243	3-JUL-07	546-016122		53.00		
1	S9/0620	HANDRAIL HEIGHT 2.3M		3-JUL-07	546-016122		53.00		
1	S9/0460	ROSS CASTOR 150mm (6")		3-JUL-07	546-016122		53.00		
1	S9/0120	ROSS PLATFORM 1.8M TRAPDOOR		3-JUL-07	546-016122		53.00		
1	S9/0140	ROSS BRACE 1.8M HORIZ (RED)		3-JUL-07	546-016122		53.00		
1	S9/0600	ROSS BRACE 2.1M HORIZ (BLUE)		3-JUL-07	546-016122		53.00		
1	S9/0580	ROSS TOWERBOARD 1.8M SIDE (1")		3-JUL-07	546-016122		53.00		
1	S9/0610	ROSS TOWERBOARD 1.8M SIDE (1")		3-JUL-07	546-016122		53.00		
1	S9/0230	ROSS FRAME 0.85M SPAN RING		3-JUL-07	546-016122		53.00		
1	S9/0260	ROSS FRAME 0.85M SPAN RING		3-JUL-07	546-016122		53.00		
1	S9/0390	ROSS DETRIGGER STALLS		3-JUL-07	546-016122		53.00		
1	S9/0690	ROSS NARROW 1.8M TOWER 20243	20243	3-JUL-07					

Step 2.0: Private Hospital Administrator will click on “Birth Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus Verification (Pending at Pvt. Hospital) [All birth application who are born in private hospital or maternity home send by Private Hospital DEO are verified & approved by Private Hospital Administrator], Verification (Applied by Citizen) [All birth application send by Citizen are verified & approved by Private Hospital Administrator], Delayed Verification (Pending at Pvt. Hospital) [All delayed birth application send by Private Hospital DEO are verified & approved by Private Hospital Administrator] and Delayed Verification & Approval (Applied by Citizen) [All delayed birth application send by Citizen are verified & approved by Private Hospital Administrator].



Verification (Pending at Pvt. Hospital)



Step 2.1.1: Private Hospital Administrator will click on “Verification (Pending at Pvt. Hospital)” from Birth Reporting main menu for verifying those birth application which are applied by private hospital date entry number.



Step 2.1.2: User will be redirected to the “Verification (Pending at Pvt. Hospital)” page. User will view all the applied application. User will select any of the application and press action button.

Birth: Verification (Pending at Pvt. Hospital)

Display 10 Records per page

Search:

Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Mohini Mondol	10/08/2021	Female	Devjit Mondol		EPIC	33	Nita Mondol	Normal Birth	ACK/B/2021/000149	Application Submitted	Action
2	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Raju Sen	06/08/2021	Male					Nita sen	Normal Birth	ACK/B/2021/000163	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	9732240514	Meghna Laha	11/08/2021	Female	Shekar Laha		EPIC		Dipti Laha	Normal Birth	ACK/B/2021/000168	Application Submitted	Action
4	26/08/2021	Hospital	Bolpur Nursing Home	8013624013	virat singh	24/08/2021	Male	Ram kumar singh	8013624013	EPIC	12345678	sabita singh	Normal Birth	ACK/B/2021/000227	Application Submitted	Action
5	26/08/2021	Hospital	Bolpur Nursing Home	8013624013	Roma singh	25/08/2021	Female	rahul singh	8013624013	EPIC	12345678	soma singh	Normal Birth	ACK/B/2021/000228	Application Submitted	Action
6	27/08/2021	Hospital	Bolpur Nursing Home	8013624013		29/07/2021	Male	shyam das		EPIC	12345678	sima das	Still Birth	ACK/B/2021/000233	Application Submitted	Action

Showing 1 - 6 of total 6 applicatopns

Previous1Next

Step 2.1.3: A popup will occur with a filled birth application which is filled by private hospital DEO.

The screenshot shows a 'Birth Report' form with the following details:

- Reporting Date / প্রতিবেদনের তারিখ:** 26/08/2021
- Mobile # for future Communication / মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য:** (Empty field)
- LEGAL INFORMATION / আইনগত তথ্য**
 - Information of the Child / শিশুর তথ্য**
 - Date Of Birth / জন্মের তারিখ:** (Empty field)
 - Gender / লিঙ্গ:** --Select--
 - First Name / প্রথম নাম:** (Empty field)
 - Middle Name / নামের মধ্যাংশ:** (Empty field)
 - Last Name / নামের শেষাংশ:** (Empty field)
 - Place of Birth / জন্মের স্থান**
 - Place Of Birth / জন্মের স্থান:** Hospital
 - Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম:** Bolpur Nursing Home
 - Father's Information / পিতার তথ্য**
 - First Name / প্রথম নাম:** (Empty field)
 - Middle Name / নামের মধ্যাংশ:** (Empty field)
 - Last Name / নামের শেষাংশ:** (Empty field)
 - Email Id / ইমেইল:** (Empty field)

Step 2.1.5: Next, User will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection.

The screenshot shows the 'Approve Or Reject Application' form. The 'Status:' dropdown menu is open, displaying the following options:

- Select--
- Verify
- Send Back To DEO
- Reject

A green 'Submit' button is visible on the right side of the form.

Step 2.1.6: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

The screenshot shows the 'Approve Or Reject Application' form. The 'Status:' dropdown menu is now set to 'Verify'. A green 'Submit' button is visible on the right side of the form.

Step 2.1.4: A popup will arise where the filled birth application (Non Institutional) appeared.

General Birth Report			
Applicant MobileNo: 7980455384		Acknowledgement No: ACK/B/2021/000177	
Reporting Date (dd/mm/yyyy): 18/08/2021			
LEGAL Information			
Information of the Child			
Date Of Birth (dd/mm/yyyy): 04/08/2021		Sex: Female	
First Name: Rohini	Middle Name:	Last Name: Sarkar	
Place of Birth			
Place Of Birth : Home	State: West Bengal	District: Birbhum	Urban/Rural: Block
Block/Municipality: BOLDPUR SRINIKETAN	Panchayat: KANKALITALA	Hospital Type:	Hospital Name:
Village/Town: KALIKAPUR (P)	Pin: 123456		
Father's Information			
First Name:	Middle Name:	Last Name:	Email Id:
Mobile Number:	Type of ID Proof:	ID Proof Number:	Uploaded ID Proof:

Step 2.1.5: Private Hospital Administrator will verify the entire application and provide their status as per their verification. If they think that the application needs some changes, they will select Send back to DEO which will return the application to Local Body Data Entry Operator. If they think application is not up to the mark, they will select reject which will reject the application. Regarding rejection Registrar must write proper reason of rejection.

Other Information	
Age of the Mother (in completed years) At The Time Of First Marriage: 23	Age of the Mother (in completed years) at the time of this birth: 0
Number of child born alive to the mother so far including this child: 1	Type Of Attention At Delivery: Non Institutional
	Delivery Method: Normal
Birth Weight (In Kgs.): 2.5	Duration Of Pregnancy (In weeks.): 39
Remarks:	
Uploaded Documents	
Discharge Certificate: View	"Form No. 1": View
Approve Or Reject Application	
Status: * --Select-- --Select-- Approve Send Back To DEO Reject	Submit

Step 2.1.6: Private Hospital Administrator will select approve if they think that the application is perfect to proceed, they will select approve and press submit button.

Approve Or Reject Application

Status: Approve Submit

Step 2.1.7: A popup will arise; Registrar will click on the ok button for confirming the submission.

Approve Or Reject Application

Status: * Approve Submit

Step 2.1.8: Verification of the selected application will be successful.

✓ Done
Status Updated successfully.

Birth: Verification & Approval (Non Institutional)

Display 10 Records per page Search:

Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	12/08/2021	Hospital	Boipur Nursing Home		Nilkanta Barik	05/08/2021	Male	Mithun Barik	9732240514	EPIC	BVD4345	Sonali Barik	Normal Birth	ACK/B/2021/000081	Application Submitted	Action
2	12/08/2021	Hospital	Boipur Nursing Home		mili das	02/08/2021	Female	Robi Das	8989765412	EPIC		Disha Das	Normal Birth	ACK/B/2021/000086	Application Submitted	Action
3	12/08/2021	Hospital	Boipur Nursing Home		Ayush Malakar	03/08/2021	Male	Soumitra Malakar	9830414755	Aadhaar	412023004589	Sonali Malakar	Normal Birth	ACK/B/2021/000098	Application Submitted	Action

Verification (Applied by
Citizen)

Step 2.2.3: Private Hospital Administrator will view all the applied application. Private Hospital Administrator will select any of the application and press action button.

General Birth Report			
Applicant MobileNo: 9732240514		Acknowledgement No: ACK/B/2021/000078	
Reporting Date (dd/mm/yyyy): 12/08/2021			
LEGAL Information			
Information of the Child			
Date Of Birth (dd/mm/yyyy): 05/08/2021		Sex: Female	
First Name: Tina	Middle Name:	Last Name: Das	
Place of Birth			
Place Of Birth : Hospital	State: West Bengal	District: Birbhum	Urban/Rural: Block
Block/Municipality: BOLPUR SRINIKETAN	Panchayat: KANKALITALA	Hospital Type: Private	Hospital Name: Bolpur Nursing Home
Village/Town:	Pin:		
Father's Information			
First Name: Tony	Middle Name:	Last Name: Dutta	Email Id:
Mobile Number: 9732240514	Type of ID Proof: EPIC	ID Proof Number: BVD434588	Uploaded ID Proof: View
Mother's Information			
First Name: Mohima	Middle Name: Dutta	Last Name: Das	Email Id:
Mobile Number: 9732240514	Type of ID Proof: EPIC	ID Proof Number: DVD 2345	Uploaded ID Proof: View
Matri Maa ID: 8765445			

Step 2.2.4: Next, User will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection.

General Birth Report			
Statistical Information			
Father's and Mother's Information			
Religion: Hindu	Fathers Level Of Education: Literate without formal education	Father's Occupation: Craft and related trade workers	Mother's Level Of Education: Literate without formal education
Mother's Occupation: Elementary occupation			
Other Information			
Age of the Mother (in completed years) At The Time Of First Marriage:		Age of the Mother (in completed years) at the time of this birth:	
Number of child born alive to the mother so far including this child:		Type Of Attention At Delivery: Institutional - Private or Non-Government	Delivery Method: Normal
Birth Weight (In Kgs.): 3.5	Duration Of Pregnancy (In weeks.):	Remarks:	
Uploaded Documents			
Discharge Certificate: View		"Form No. 1":	
Approve Or Reject Application			
Status: *	--Select--		
Submit			

Step 2.2.5: If they think the application is correct, they will select verify and sent it to Local Body Registrar for approval. For that they will select verify and press submit button.

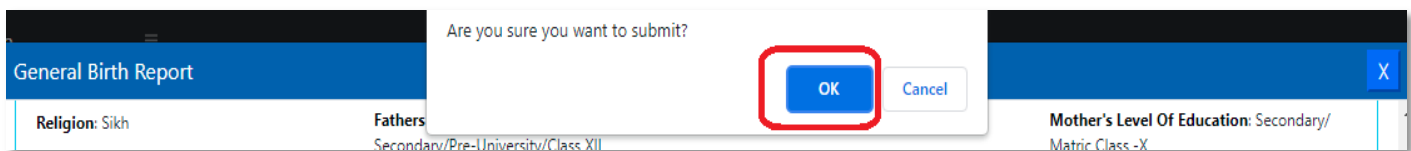


Approve Or Reject Application

Status: * Verify ▼

Submit

Step 2.2.6: A popup will arise; Administrator will click on the ok button for confirming the submission..



Are you sure you want to submit?

OK Cancel

General Birth Report

Religion: Sikh

Fathers: Secondary/Pre-University/Class XII

Mother's Level Of Education: Secondary/ Matric Class -X

Step 2.2.8: Verification of the selected application will be successful.



Birth: Verification (Applied by Citizen)

Done
Status Updated successfully.

Delayed Verification (Pending at Pvt. Hospital)



Step 2.3.1: Private Hospital will click on “Delayed Verification (Pending at Pvt. Hospital)” from Birth Reporting main menu for the birth application which is after 21 days of the baby’s birth .



Step 2.3.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the birth application and will click on action button.

Delayed Birth: Verification (Pending at Pvt. Hospital)

Display: 10 Records per page Search:

Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	16/08/2021	Hospital	Bolpur Nursing Home	9732240514	Goutam Nath	05/07/2021	Male					Mousumi Nath	Normal Birth	ACK/B/2021/000115	Application Submitted	Action
2	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Ubed Jadav	03/05/2021	Male	Bidhut Jadav				Nisha Jadav	Normal Birth	ACK/B/2021/000150	Application Submitted	Action
3	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Tiyasha Hazra	11/05/2021	Male	Jayanta Hazra	9732240514	EPIC		Puja Hazra	Normal Birth	ACK/B/2021/000160	Application Submitted	Action
4	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Rita majhi	13/01/2021	Male					Nila majhi	Normal Birth	ACK/B/2021/000164	Application Submitted	Action

Showing 1 - 4 of total 4 applications

Previous 1 Next

Step 2.3.3: A popup will occur with a filled delayed birth application which is filled by Private Hospital DEO.

General Birth Report			
Applicant MobileNo: 9732240514		Acknowledgement No: ACK/B/2021/000164	
Reporting Date (dd/mm/yyyy): 17/08/2021			
LEGAL Information			
Information of the Child			
Date Of Birth (dd/mm/yyyy): 13/01/2021	Sex: Male		
First Name: Rita	Middle Name:	Last Name: majhi	
Place of Birth			
Place Of Birth : Hospital	State: West Bengal	District: Birbhum	Urban/Rural: Block
Block/Municipality: BOLPUR SRINIKETAN	Panchayat: KANKALITALA	Hospital Type: Private	Hospital Name: Bolpur Nursing Home
Village/Town:	Pin:		
Father's Information			
First Name:	Middle Name:	Last Name:	Email Id:
Mobile Number:	Type of ID Proof:	ID Proof Number:	Uploaded ID Proof:
Mother's Information			
First Name: Nila	Middle Name:	Last Name: majhi	Email Id:
Mobile Number: 9732240514	Type of ID Proof: EPIC	ID Proof Number: 12	Uploaded ID Proof: View
Matri Maa ID:			

Step 2.3.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection

General Birth Report			
Statistical Information			
Father's and Mother's Information			
Religion: Hindu	Fathers Level Of Education: Post Graduate /M. Tech /MBA /MD /Equivalent or Higher	Father's Occupation: Service worker and shops market sale workers	Mother's Level Of Education: Secondary/ Matric Class -X
Mother's Occupation: Not Known			
Other Information			
Age of the Mother (in completed years) At The Time Of First Marriage: 23		Age of the Mother (in completed years) at the time of this birth: 23	
Number of child born alive to the mother so far including this child: 1		Type Of Attention At Delivery: Institutional - Private or Non-Government	Delivery Method: Normal
Birth Weight (In Kgs.): 2.5	Duration Of Pregnancy (In weeks.): 34	Remarks:	
Uploaded Documents			
Discharge Certificate: View		"Form No. 1": View	
Payment of Challan : View		Permission Letter : View	
Approve Or Reject Application			
Status: *	--Select-- --Select-- Verify Send Back To DEO Reject		
Submit			

Approve Or Reject Application	
Status: *	--Select-- --Select-- Verify Send Back To DEO Reject

Step 2.3.5: If, Private Hospital Administrator think the application is correct they will select verify and sent it to Local Body Registrar for approval. For that they will select verify and press submit button

Approve Or Reject Application

Status: * Verify ▼

Submit

Step 2.3.6: A popup will arise; user will click on the ok button for confirming the submission.

General Birth Report

Father's and Mother's Information

Religion: Hindu

Fathers Level Of Education: Literate without formal education

Father's Occupation: Craft and related trade workers

Mother's Level Of Education: Literate without formal education

40.81.75.47:4043 says
Are you sure you want to submit?

OK Cancel

Step 2.3.7: The delayed birth verification is successful

Birth And Death

ENTRY SCREEN

- Birth Reporting
- Death Reporting

Delayed Birth: Verification (Pending at Pvt. Hospital)

Display 10 Records per page

Search:

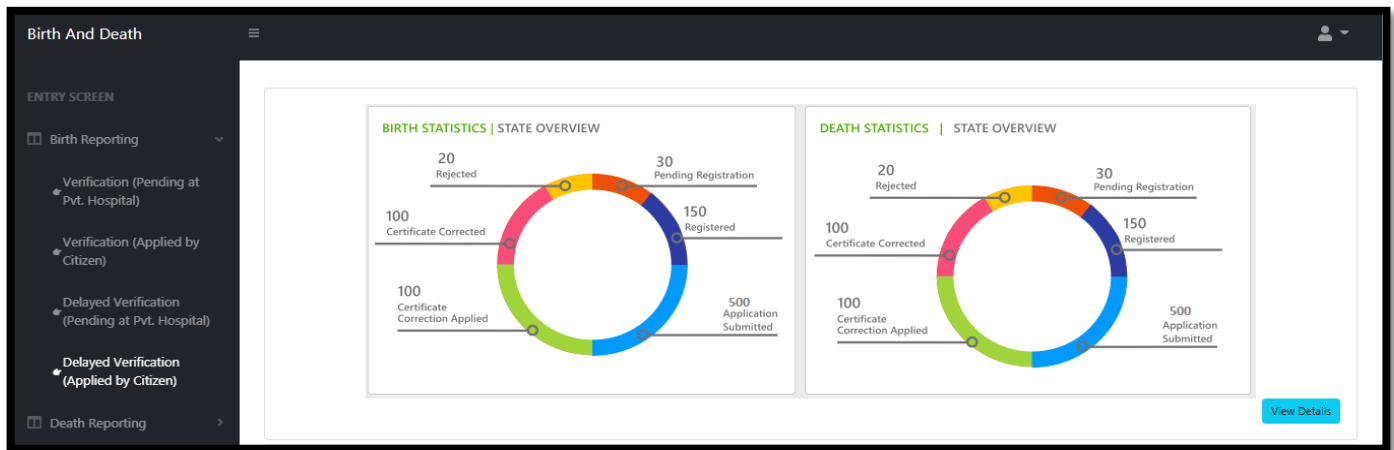
Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	Action
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	16/08/2021	Hospital	Bolpur Nursing Home	9732240514	Goutam Nath	05/07/2021	Male					Mousumi Nath	Normal Birth	ACK/B/2021/000115	Application Submitted	Action
2	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Ubed Jadav	03/05/2021	Male	Bidhut Jadav				Nisha Jadav	Normal Birth	ACK/B/2021/000150	Application Submitted	Action
3	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Tiyasha Hazra	11/05/2021	Male	Jayanta Hazra	9732240514	EPIC		Puja Hazra	Normal Birth	ACK/B/2021/000160	Application Submitted	Action

Done
Status Updated successfully.



Delayed Verification
(Applied by Citizen)

Step 2.4.1: Private Hospital Administrator will click on “Delayed Verification (Applied by Citizen)” from Birth Reporting main menu for all delayed birth application applied by citizen which are verified by Private Hospital Administrator .



Step 2.4.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Applied by Citizen)” page. User will view all the applied application. User will select any of the application and press action button

Birth And Death

ENTRY SCREEN

Birth Reporting

Death Reporting

Delayed Birth: Verification (Applied by Citizen)

Display: 10 Records per page

Search:

Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	Action
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.					
1	17/08/2021	Hospital	Bolpur Nursing Home	9732240514	Krisnendu Pan	28/06/2021	Male	Rohit Pan	9732240514	EPIC	87565434567	Mitali Pan	Normal Birth	ACK/B/2021/000159	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	9732240514	Sudipta Sarkar	09/02/2021	Male					Disha Sarkar	Normal Birth	ACK/B/2021/000170	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	9732240514	Nasira Khatun	04/05/2021	Male					Doyel Khatun	Normal Birth	ACK/B/2021/000171	Application Submitted	Action

Showing 1 - 3 of total 3 applications

Previous 1 Next

Step 2.4.3: A popup will occur with a filled birth application which is filled by citizen

General Birth Report

Applicant MobileNo: 9732240514 Acknowledgement No: ACK/B/2021/000159 Reporting Date (dd/mm/yyyy): 17/08/2021

LEGAL Information

Information of the Child

Date Of Birth (dd/mm/yyyy): 28/06/2021 Sex: Male

First Name: Krisnendu Middle Name: Last Name: Pan

Place of Birth

Place Of Birth : Hospital State: West Bengal District: Birbhum Urban/Rural: Block

Block/Municipality: BOLPUR SRINIKETAN Panchayat: KANKALITALA Hospital Type: Private Hospital Name: Bolpur Nursing Home

Village/Town: Pin:

Father's Information

First Name: Rohit Middle Name: Last Name: Pan Email Id:

Mobile Number: 9732240514 Type of ID Proof: EPIC ID Proof Number: 87565434567 Uploaded ID Proof: [View](#)

Mother's Information

First Name: Mitali Middle Name: Last Name: Pan Email Id:

Mobile Number: 9732240514 Type of ID Proof: EPIC ID Proof Number: DVD 2345 Uploaded ID Proof: [View](#)

Matri Maa ID: 8765445

Step 2.4.4: Next, User will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection.

General Birth Report

Statistical Information

Father's and Mother's Information

Religion: Hindu Fathers Level Of Education: Literate without formal education Father's Occupation: Elementary occupation Mother's Level Of Education: Not Known

Mother's Occupation: Not Known

Other Information

Age of the Mother (in completed years) At The Time Of First Marriage: Age of the Mother (in completed years) at the time of this birth:

Number of child born alive to the mother so far including this child: Type Of Attention At Delivery: Delivery Method:

Birth Weight (In Kgs.): 3.5 Duration Of Pregnancy (In weeks.): Remarks:

Uploaded Documents

Discharge Certificate: [View](#) "Form No. 1":

Payment of Challan : [View](#) Permission Letter : [View](#)

Approve Or Reject Application

Status: * --Select-- [Submit](#)

Activate Windows
Go to PC settings to activate.

Approve Or Reject Application

Status: * --Select-- Verify Reject

Step 2.4.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

Approve Or Reject Application

Status: * Verify [Submit](#)

Step 2.4.6: A popup will arise; user will click on the ok button for confirming the submission.

The screenshot shows the 'General Birth Report' form. A confirmation popup is displayed in the center, asking 'Are you sure you want to submit?' with 'OK' and 'Cancel' buttons. The form fields are as follows:

Father's and Mother's Information			
Religion: Hindu	Fathers Level Of Education: Literate without formal education	Father's Occupation: Craft and related trade workers	Mother's Level Of Education: Literate without formal education

Step 2.4.7: The delayed birth verification is successful.

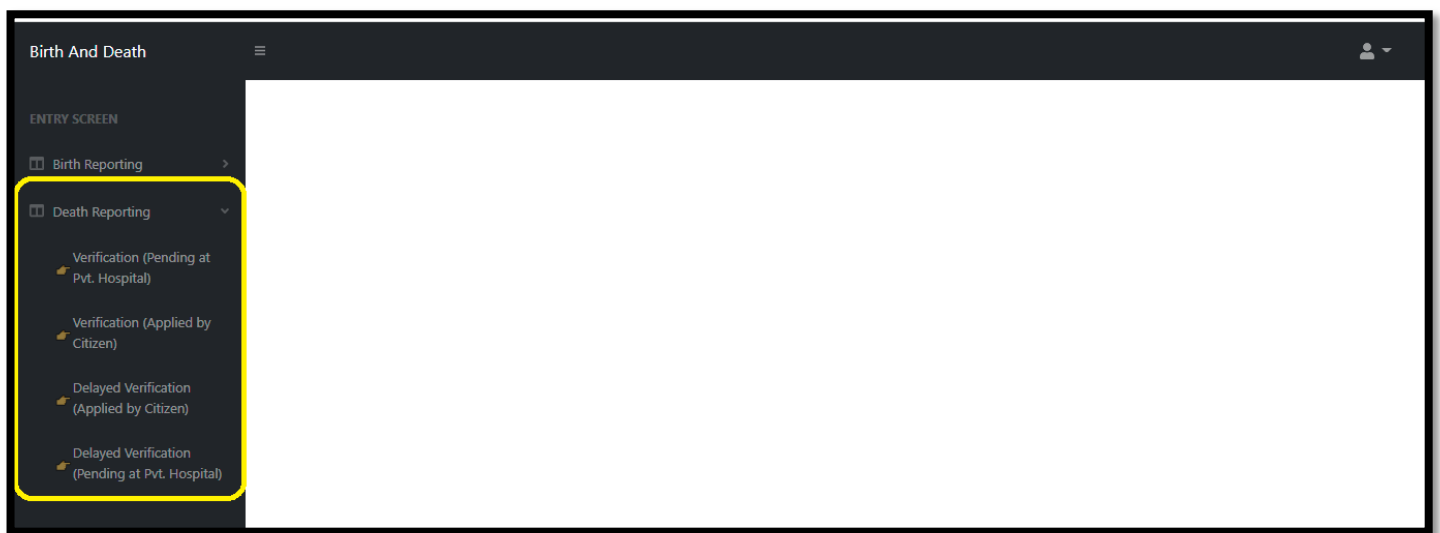
The screenshot shows the 'Delayed Birth: Verification (Applied by Citizen)' table. A green notification banner at the top right states 'Done Status Updated successfully.' The table has columns for Sl. No., Entry Date, Place Of Birth, Hospital Name, Contact Mobile Number, Child Information (Name, DOB, Gender), Father's Information (Name, Mobile No., ID Type, ID No.), Mother's Information (Name), Birth Type, Acknowledgement No., Status, and an Action button.

Sl. No.	Entry Date	Place Of Birth	Hospital Name	Contact Mobile Number	Child Information			Father's Information				Mother's Information	Birth Type	Acknowledgement No.	Status	Action
					Name	DOB	Gender	Name	Mobile No.	ID Type	ID No.	Name				
1	18/08/2021	Hospital	Bolpur Nursing Home	9732240514	Sudipta Sarkar	09/02/2021	Male					Disha Sarkar	Normal Birth	ACK/B/2021/000170	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	9732240514	Nasira Khatun	04/05/2021	Male					Doyel Khatun	Normal Birth	ACK/B/2021/000171	Application Submitted	Action

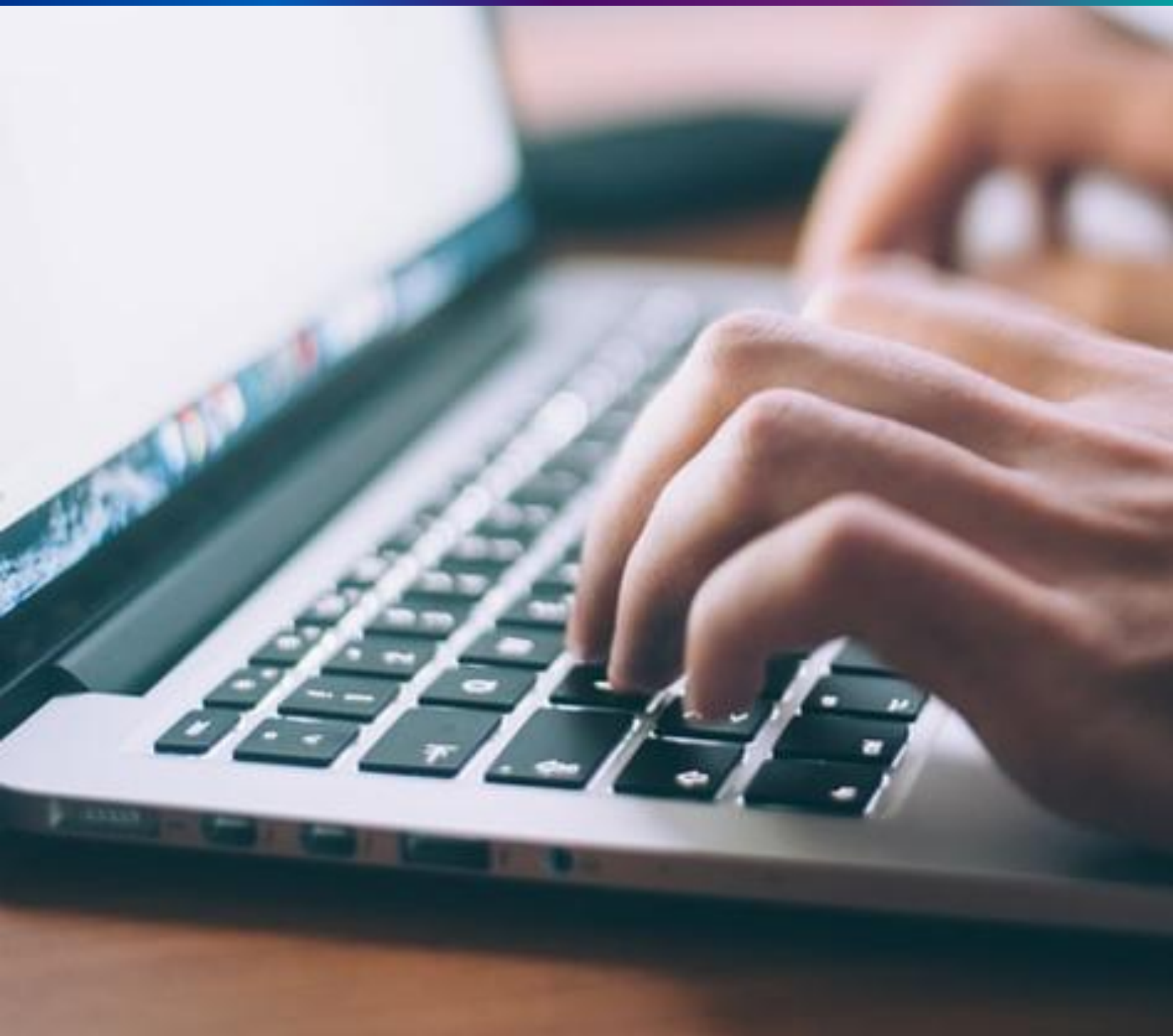


Death Reporting

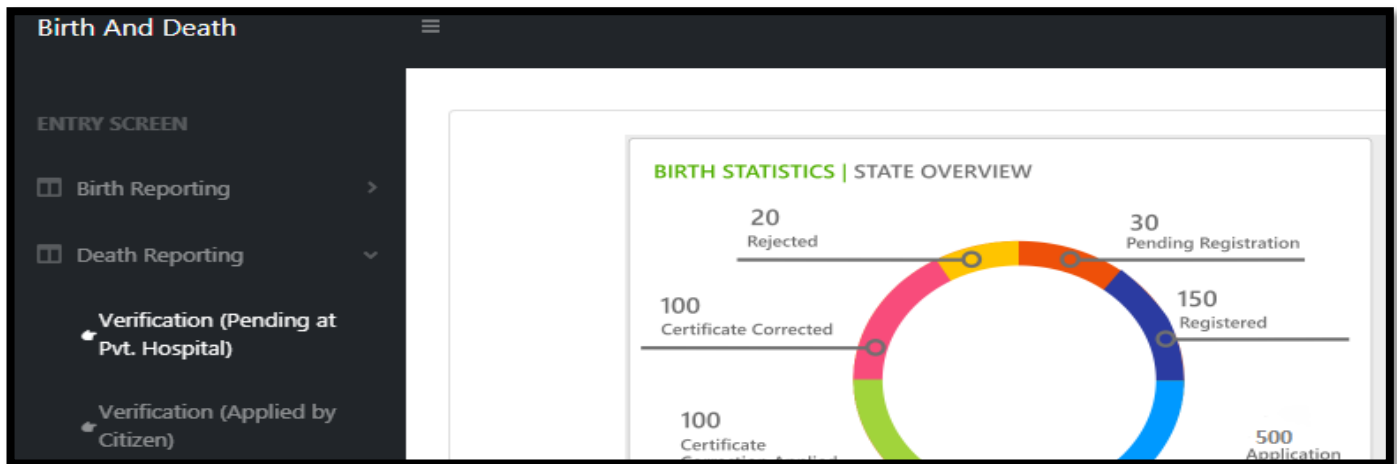
Step 3.0: Private Hospital Administrator will click on “Death Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus Verification (Pending at Pvt. Hospital) [All death application who are died in private hospital send by Private Hospital DEO are verified & approved by Private Hospital Administrator], Verification (Applied by Citizen) [All death application send by Citizen are verified & approved by Private Hospital Administrator], Delayed Verification (Pending at Pvt. Hospital) [All delayed death application send by Private Hospital DEO are verified & approved by Private Hospital Administrator] and Delayed Verification & Approval (Applied by Citizen) [All delayed death application send by Citizen are verified & approved by Private Hospital Administrator].



Verification (Pending at Pvt. Hospital)



Step 3.1.1: Private Hospital Administrator will click on “Verification (Pending at Pvt. Hospital)” from Death Reporting main menu for the all-death application who are expired in places other than hospital send by Pvt. Hospital DEO are verified by Private Hospital Administrator and send to Local Body Registrar.



Step 3.1.2: Private Hospital Administrator will be redirected to the “Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the death application and will click on action button.

Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search: _____

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	12/08/2021	Hospital	Bolpur Nursing Home	Abir Das	05/08/2021	Female			T H	ACK/D/2021/000033	Application Submitted	Action
2	12/08/2021	Hospital	Bolpur Nursing Home	Abir Das	02/08/2021	Male			Nita Das	ACK/D/2021/000034	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Trisha Saha	12/08/2021	Female	Binay Mal	9732230514		ACK/D/2021/000073	Application Submitted	Action
4	23/08/2021	Hospital	Bolpur Nursing Home	Mithun Bose	18/08/2021	Male	Binita Bose	7980455384		ACK/D/2021/000111	Application Submitted	Action

Showing 1 - 4 of total 4 applications

Previous 1 Next

Step 3.1.3: A popup will arise where the filled death application (Pending at Pvt. Hospital) appeared.

Death Registration Approval

Acknowledgement No: ACK/D/2021/000111 Reporting Date (dd/mm/yyyy): 02/09/2021

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 18/08/2021 Sex: Male Age: Years:- 40
 First Name: Mithun Middle Name: Last Name: Bose
 Type of ID Proof: EPIC ID Proof Number: 33 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Middle Name: Last Name:
 Email Id: Mobile Number:
 Type of ID Proof: ID Proof Number: Upload ID Proof:

Activate Windows

Step 3.1.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection. If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button .

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#)

Approve Or Reject Application

Status: * --Select--

Submit

Step 3.1.5: A popup will arise; user will click on the ok button for confirming the submission.

Death Registration Approval

40.81.75.47:4043 says
Are you sure?

OK Cancel

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ

Dying Cause

Step 3.1.6: The death verification is successful.

Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search:

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	12/08/2021	Hospital	Bolpur Nursing Home	Abir Das	05/08/2021	Female			T H	ACK/D/2021/000033	Application Submitted	Action
2	12/08/2021	Hospital	Bolpur Nursing Home	Abir Das	02/08/2021	Male			Nita Das	ACK/D/2021/000034	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Trisha Saha	12/08/2021	Female	Binay Mal	9732230514		ACK/D/2021/000073	Application Submitted	Action

Showing 1 - 3 of total 3 applicatopns

Previous 1 Next

Verification (Applied by Citizen)



Step 3.2.1: Private Hospital Administrator will click on “Verification (Applied by Citizen)” from Death Reporting main menu for the all-death application send by Citizen which are verified by Pvt. hospital Administrator and send by Local Body Registrar.



Step 3.2.2: Private Hospital Administrator will be redirected to the “Verification (Applied by Citizen)” page. Private Hospital Administrator will select any of the death application and will click on action button

Death: Verification & Approval (Applied by Citizen)

Display

10

Records per page

Search:

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	
				Name	DOB	Gender	Name	Mobile No.	Name			
1	17/08/2021	Hospital	Bolpur Nursing Home	Mithila Pan	04/08/2021	Male	Ritu Pan	9732240514		ACK/D/2021/000087	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000095	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000096	Application Submitted	Action
4	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000097	Application Submitted	Action
5	18/08/2021	Hospital	Bolpur Nursing Home	Mala roy	13/05/2021	Female	Avi roy	9732240514		ACK/D/2021/000100	Application Submitted	Action

Showing 1 - 5 of total 5 applicatopns

Previous

1

Next

Step 3.2.3: A popup will occur with a filled death application which is filled by citizen

Death Registration Approval

Acknowledgement No: ACK/D/2021/000100 Reporting Date (dd/mm/yyyy): 02/09/2021

Applicant's Relationship with Deceased: Spouse Name of Applicant: Type of ID Proof:

ID Number Of Applicant: ID Proof:

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 13/05/2021 Sex: Female Age: Years:- 40
 First Name: Mala Middle Name: Last Name: roy
 Type of ID Proof: EPIC ID Proof Number: 33 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLDPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Middle Name: Last Name: Email Id: Mobile Number:

Step 3.2.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection

Death Registration Approval

Other Information

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Antecedent Cause Underlying Cause

Other Cause Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ
 --Select--

If used to habitually smoke-for how many years? If used to habitually chew tobacco in any form-for how many years?
 0 0

If used to habitually chew arecanut in any form(including pan masala)-for how many years? If used to habitually drink alcohol-for how many years?
 0 0

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#) Upload Cremation / Burial Certificate : [View](#)

Approve Or Reject Application

Status: * --Select--
 --Select--
 Verify
 Reject

[Submit](#)

Step 3.2.5: If they think the application is correct, they will select verify and sent it to LB for approval. For that they will select verify and press submit button.

Approve Or Reject Application

Status: * Verify [Submit](#)

Step 3.2.6: A popup will arise; user will click on the ok button for confirming the submission.

Step 3.2.7: The death verification is successful.

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	17/08/2021	Hospital	Bolpur Nursing Home	Mithila Pan	04/08/2021	Male	Ritu Pan	9732240514		ACK/D/2021/000087	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000095	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000096	Application Submitted	Action
4	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000097	Application Submitted	Action

Showing 1 - 4 of total 4 applications

Previous 1 Next

Delayed Verification (Pending at Pvt. Hospital)



Step 3.3.1: Private Hospital Administrator will click on “Delayed Verification (Pending at Pvt. Hospital)” from Death Reporting main menu for the all-death application send by Pvt hospital DEO are verified by Private Hospital Administrator .



Step 3.3.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the death application and will click on action button.

Delayed Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search: _____

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	12/08/2021	Hospital	Bolpur Nursing Home	Asit Biswas	09/06/2021	Male	Ruma Biswas		Monimala Biswas	ACK/D/2021/000035	Application Submitted	Action
2	16/08/2021	Hospital	Bolpur Nursing Home	Monika Mondal	09/06/2021	Male				ACK/D/2021/000053	Application Submitted	Action
3	17/08/2021	Hospital	Bolpur Nursing Home	Rakhi De	09/02/2021	Female			Rima De	ACK/D/2021/000069	Application Submitted	Action

Showing 1 - 3 of total 3 applications

Previous 1 Next

Step 3.3.3: A popup will occur with a filled death application which is filled by Private Hospital DEO

Death Registration Approval

Acknowledgement No: ACK/D/2021/000035 Reporting Date (dd/mm/yyyy): 02/09/2021

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 09/06/2021 Sex: Male Age: Years:- 76
 First Name: Asit Middle Name: Last Name: Biswas
 Type of ID Proof: Aadhaar ID Proof Number: 125689634521 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Monimala Middle Name: Last Name: Biswas
 Email Id: Mobile Number:
 Type of ID Proof: ID Proof Number: Upload ID Proof:

Step 3.3.4: : Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection.

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#) Upload Cremation / Burial Certificate : [View](#)

Approve Or Reject Application

Status: * --Select-- --Select-- Verify Send Back To DEO Reject Submit

Step 3.3.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

Approve Or Reject Application

Status: * Verify Submit

Step 3.3.6: : A popup will arise; Registrar will click on the ok button for confirming the submission

Death Registration Approval

40.81.75.47:4043 says
Are you sure?

OK Cancel

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Underlying Cause

Step 3.3.7: : Verification of the selected application will be successful.

Delayed Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search:

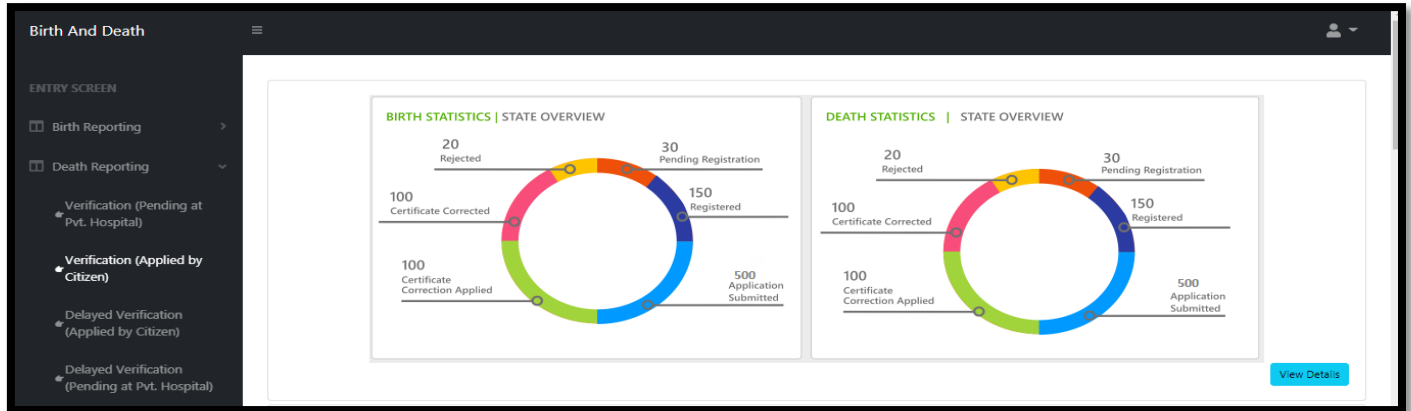
Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	16/08/2021	Hospital	Bolpur Nursing Home	Monika Mondal	09/06/2021	Male				ACK/D/2021/000053	Application Submitted	Action
2	17/08/2021	Hospital	Bolpur Nursing Home	Rakhi De	09/02/2021	Female			Rima De	ACK/D/2021/000069	Application Submitted	Action

Showing 1 - 2 of total 2 applications Previous 1 Next



Delayed Verification (Applied
by Citizen)

Step 3.4.1: Private Hospital Administrator click on “Delayed Verification (Applied by Citizen)” from Birth Reporting main menu for the all-delayed death application send by Citizen are verified by Private Hospital Administrator .



Step 3.4.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Applied by Citizen)” page. Private Hospital Administrator will select any of the death application and will click on action button

Death: Verification & Approval (Applied by Citizen)

Display 10 Records per page Search: _____

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	17/08/2021	Hospital	Bolpur Nursing Home	Mithila Pan	04/08/2021	Male	Ritu Pan	9732240514		ACK/D/2021/000087	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000095	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000096	Application Submitted	Action
4	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000097	Application Submitted	Action
5	18/08/2021	Hospital	Bolpur Nursing Home	Mala roy	13/05/2021	Female	Avi roy	9732240514		ACK/D/2021/000100	Application Submitted	Action

Showing 1 - 5 of total 5 applications

Previous 1 Next

Step 3.4.3: A popup will occur with a filled delayed death application which is filled by citizen.

Death Registration Approval

Acknowledgement No: ACK/D/2021/000100 Reporting Date (dd/mm/yyyy): 02/09/2021

Applicant's Relationship with Deceased: Spouse Name of Applicant: Type of ID Proof:

ID Number Of Applicant: ID Proof:

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 13/05/2021 Sex: Female Age: Years:- 40

First Name: Mala Middle Name: Last Name: roy

Type of ID Proof: EPIC ID Proof Number: 33 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum

Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN

Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private

Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Middle Name: Last Name:

Email Id: Mobile Number:

Activate Windows Go to PC settings to activate

Step 3.4.4: : Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong they will select reject for rejection.

Death Registration Approval

Other Information

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ

Antecedent Cause

Underlying Cause

Other Cause

Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ

--Select--

If used to habitually smoke-for how many years?

0

If used to habitually chew tobacco in any form-for how many years?

0

If used to habitually chew arecanut in any form(including pan masala)-for how many years?

0

If used to habitually drink alcohol-for how many years?

0

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#)

Upload Cremation / Burial Certificate : [View](#)

Approve Or Reject Application

Status: *

--Select--

--Select--

Verify

Reject

Submit

Activate Windows
Go to PC settings to activate

Step 3.4.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

Approve Or Reject Application

Status: *

Verify

Submit

Step 3.4.6: : A popup will arise; user will click on the ok button for confirming the submission

40.81.75.47:4043 says

Are you sure?

OK Cancel

Step 3.4.7: : Verification of the selected application will be successful.

Death: Verification & Approval (Applied by Citizen)

Display 10 Records per page

Search:

Sl. No.	Entry Date	Place Of Death	Hospital Name	Deceased Information			Spouse Information		Mother's Information	Acknowledgement No.	Status	Action
				Name	DOB	Gender	Name	Mobile No.	Name			
1	17/08/2021	Hospital	Bolpur Nursing Home	Mithila Pan	04/08/2021	Male	Ritu Pan	9732240514		ACK/D/2021/000087	Application Submitted	Action
2	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000095	Application Submitted	Action
3	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000096	Application Submitted	Action
4	18/08/2021	Hospital	Bolpur Nursing Home	Souvik Ghosal	12/08/2021	Male	Aditi Ghosal	9732230514		ACK/D/2021/000097	Application Submitted	Action

Showing 1 - 4 of total 4 applicatopns

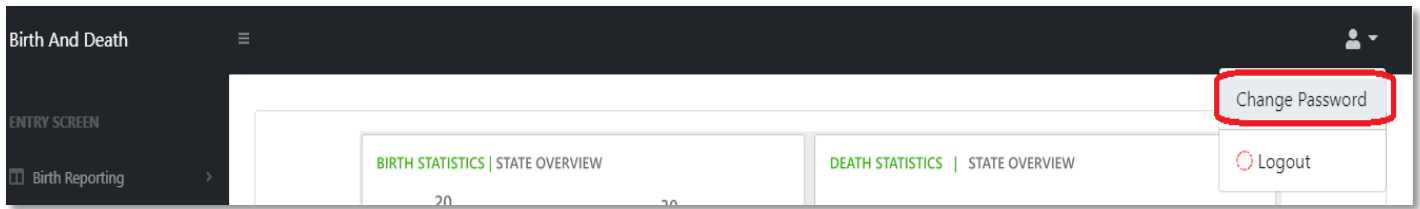
Previous 1 Next

Done
Status Updated successfully.

Change Password



Step 4.1.2: For changing the existing password Registrar will press change password submenu.



Step 4.1.2: DEO will be redirected to the change password page. New password should be follows the mentioned criteria shown in the screen.

 A screenshot of the 'Change Password' form. The form has a title bar 'Change Password'. Below it, there are three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. Each field has a toggle icon (an eye) to show or hide the password. To the right of the fields is a green 'Save' button. Below the input fields, there is a section titled 'Password should match these conventions' with a bulleted list:

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

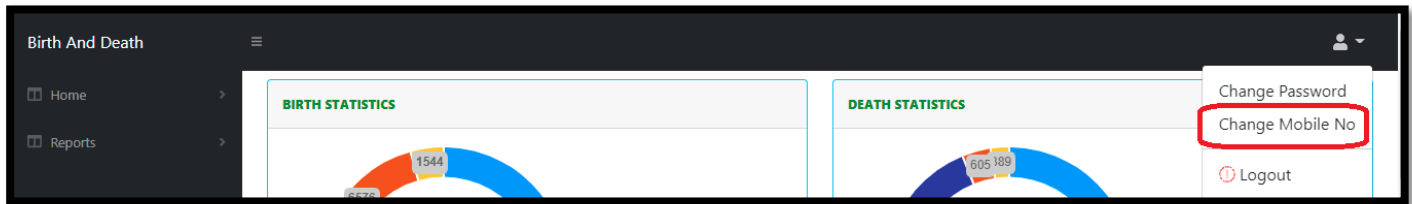
Step 4.1.3: DEO will enter the existing password, new password, confirm the new password and press save button which change the password accordingly.

 A screenshot of the 'Change Password' form after data entry. The 'Current Password', 'New Password', and 'Confirm New Password' fields are filled with dots and each has a green checkmark. Below the 'New Password' field, the word 'Strong' is displayed in green. The 'Save' button is highlighted with a red rectangle.



Change Mobile Number

Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



Step 4.2.2: DEO will be redirected to the change mobile no. page.

 A screenshot of a web form titled 'Mobile No ADD/EDIT'. It features a single input field labeled 'Mobile No' and a blue button labeled 'GET OTP'.

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

 A screenshot of the same 'Mobile No ADD/EDIT' form. The 'Mobile No' input field now contains the number '9874561230'. The blue 'GET OTP' button remains visible.

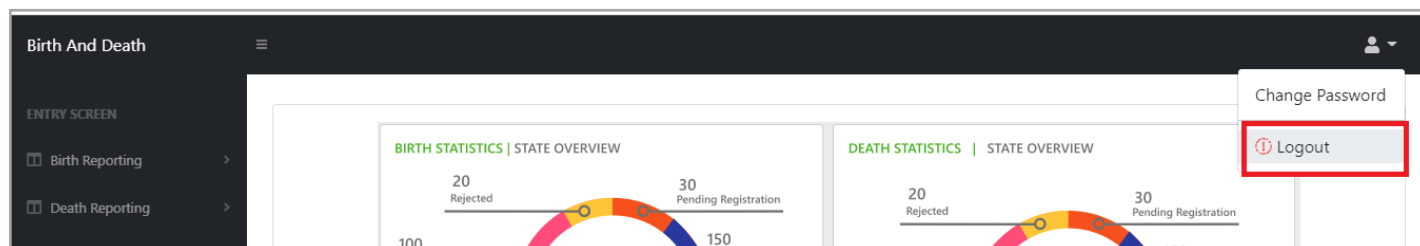
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

 A screenshot of the 'Mobile No ADD/EDIT' form. The 'Mobile No' input field contains 'XXXXXXXXXX'. To its right, there is a new input field labeled 'Enter OTP' containing the number '634174'. A green 'Submit' button is highlighted with a red rectangle. The blue 'GET OTP' button is still present.

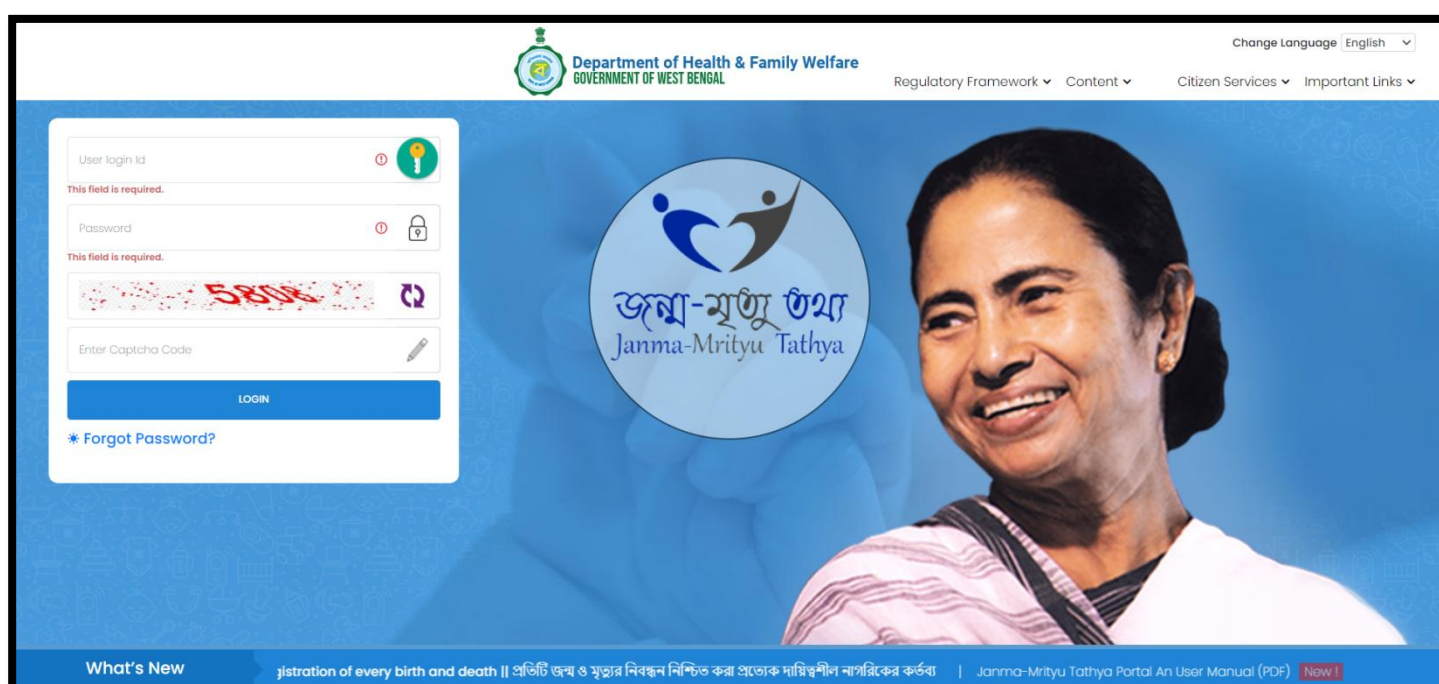
LOGOUT



Step 4.2.1: Private Hospital Administrator can any time logout from the application for that they will click on logout button. .



Step 4.2.2: The page will be redirect to the login page of the Janma-Mrityu Tathya Portal.





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