

**Government of West Bengal
Directorate of Health Services
Swasthya Bhavan, GN-29, Sector-V
Salt Lake, Kolkata-91**

Memo No.HPT/10M-47-11/Part-I/A 6129(50)

Dated, the, Kolkata.....29/9/2014

To

1-51) The Principal/ Director/ Medical Superintendent-cum- Vice Principal/ Principal-Superintendent/
Medical Superintendent/ Chief Medical Officer of Health/ Superintendent/ Block Medical Officer of
Health

Sub :- Inclusion of higher educational qualification of the Gr. D staff
in their Service Books

A considerable number of prayers have been received from qualified Gr. D staffs for inclusion of their higher educational qualification in their Service Books. In this backdrop, all concerned are requested to take necessary action to include such qualification in the Service Book of the concerned employee(s) after verification of original documents issued by the competent authorities.

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B. Vatsa 25/9/14
Director of Health Services
Government of West Bengal